



## Meeting Minutes City Council

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Tuesday, February 6, 2018

7:00 p.m.

Clubhouse - 931 Cedar

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**Present:** Mayor Michael McNamara, Mayor Pro-Tem Amanda Fenwick, Councilman Bryan Hoerner, Councilwoman Jan Bailey, Councilman Bud Solmonsson, Chief Kenneth Cook, City Secretary Christy Stroup, Bldg. Official Kevin Harrell.

**Absent:** Christy Lyons

### 1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor McNamara called meeting to order at 7:00 p.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor McNamara lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

### 3. Galveston County Emergency Response Team Volunteer Services Award Presentation

John Herman with Galveston County CERT Board Coordinator  
Garrett Fostik Galveston County Emergency Management Coordinator

Mr. Herman spoke on the efforts that the volunteer C.E.R.T. team members in our community, which are Priscilla Duffey, Charles Dillon, Julie Capelli and Christi Preston gave during Hurricane Harvey. These C.E.R.T. team members gave 792 hours in the field and does not include the hours spent on the documentation needed. To help control the costs of response and the hours documented will save the city \$17,088.75. Mr. Herman read off numerous names of the volunteers.

Mr. Fostik stated that this was one of the most organized group of volunteers that he has seen.

### 4. REPORTS FROM COUNCIL:

**Councilman Hoerner** – No report

**Councilwoman Lyons** – absent

**Councilman Solmonsson** – No report

**Councilwoman Bailey** – No report

**Mayor Pro-Tem Fenwick** – Community Task Force meeting is scheduled for March 1, 2018.

cont'd 01/23/18 minutes

**Mayor McNamara** – Thanked the C.E.R.T. volunteers; Sales Tax is at a 20% increase over last year but may be due to Hurricane renovations and does not reflect the last two months; Joint meeting with the Waterboard and the Emergency Services Board met over the Strategic Plan and should be ready to present in a month.

**5. STAFF REPORTS:**

**Chief Cook:** Stats for the month of January 2018.

**Building Official Kevin Harrell:** Permit and Code Enforcement stats since last meeting; has two damage assessment meetings left with FEMA and should be able to present shortly.

**Fire Chief Brent Hahn:** absent

**6. UNSCHEDULED VISITORS: None**

**7. NEW BUSINESS:**

**CONSENT AGENDA:**

- a. **Check Register: January 11, 2018 thru January 31, 2018**
- b. **Waterfront Transfer A-002B: Mazoch to Ward**
- c. **Waterfront Transfer A-013: Mazoch to Boswell (s/be Cain to Boswell)**
- d. **Waterfront Transfer A-004B: Pettitt to Adams**
- e. **Waterfront Transfer D-092: Simms to Hammaker**
- f. **Waterfront Transfer A-002A: Franco to Sobotik**

**Councilman Hoerner** made motion to accept items a & d  
**Mayor Pro-Tem Fenwick** second the motion

**MOTION PASSED UNANIMOUS**

**Councilman Hoerner** made motion to approve item b  
**Mayor Pro-Tem Fenwick** second the motion

**Councilman Hoerner** questioned the inspection form and confirmed with Kevin Harrell that the inspection was good. **Mayor Pro-Tem Fenwick** asked if this was a lease on the Common Pier and wanted to make sure that they knew they would be responsible for the repairs coming up.

**MOTION PASSED UNANIMOUS**

**Councilman Hoerner** made motion to accept item c  
**Councilman Solmonsson** second the motion

**Councilman Hoerner** said that the agenda had the name listed incorrectly, should be Cain to Boswell, and that the transfer form is the old form and confirmed that Mr. Boswell did not have any other Waterfront.

**MOTION PASSED UNANIMOUS**

**Councilman Hoerner** made motion to accept item f  
**Mayor Pro-Tem Fenwick** second the motion

**Councilman Hoerner** stated that he wanted to make sure that the transfer would not put the new leaseholder over the 40' rule.

**Councilman Hoerner** amended motioned that the transfer be approved contingent that Christy Stroup verify that this will not put him over 40 feet if he owns one piece of property or that it would be attached to a second piece of property if they already have 40 feet.

**Mayor Pro-Tem Fenwick** second the motion

**MOTION PASSED UNANIMOUS**

**Councilman Hoerner** made motion to accept item e  
**Councilwoman Bailey** second the motion

**Councilman Hoerner** stated that the inspection came back as not ready to transfer but a proposal is included lining out all the work that is to be completed. Also, an e-mail from Mr. Hammaker is included stating that the repairs could take 2 -3 months per the contractor.

It was questioned what has been done in the past on these scenarios and Christy Stroup said that it has been the City Council's determination.

**Councilman Hoerner** made motion to approve transfer contingent on the work being completed by May 1, 2018 and if not he could be found in default and the City could revoke his waterfront or look at the status and City Council make a determination.

**Councilwoman Bailey** second the motion

**MOTION PASSED UNANIMOUS**

11. **COUNCIL BUSINESS:** Discussion and possible action may be taken on the following items:

- a. Approve the 2018 "Plant a Tree" program which will involve the purchase of wholesale trees by the City that will be offered to our residents for their own use at a reduced rate.

**Councilman Hoerner** made motion that we approve and adopt the 2018 Plant a Tree Program. We buy 100 trees, all 15 gallons and the nice thing is they come from a selection of about 20 trees, not that we are going to buy 20 different trees, there are some palms and things on here and I have also sent this list to the Extension Service Gardner Program so they can give me a recommendation to what would do best in our neighborhood. I would like to narrow it down to about 8 varieties and then go look at them and see which ones gives us the best bang for our buck. The average tree is 15 gallons and are beautiful, healthy and grown from the beginning. Delivery is \$100 no matter how many we buy. The average of what I am looking are about \$55.00. We would buy them for that and if you compare it, that is a good price for healthy trees and we would offer them to the residents at 50% off or so and the first come first serve at the Clubhouse. You are required to plant and water them yourselves and if any leftover the City would plant in the parks and/or right-of-way's.

**Mayor Pro-Tem Fenwick** second the motion

Discussion:

**Councilman Hoerner** stated the total would be about \$5,500.00. He would go look at them and listed off a few of the trees that are being offered. The delivery is \$100.00 so makes the total request at \$5,600.00. He suggested they be offered to the residents at 50% off the wholesale price of each tree. Limit the amount of purchase to 2 per household and if there any leftover we could offer to the residents again or the city could plant them.

**Mayor Pro-Tem Fenwick** asked what part of the budget this was coming out of, General Fund, Parks?? **Mayor McNamara** said that there is no funds in Parks.

**Mayor Pro-Tem Fenwick** said that she loves the idea she is just concerned where the money is coming from.

**Mayor McNamara** questioned who was going to plant the leftovers that the City would have? **Councilman Hoerner** said that the number of trees could be reduced so that they all get sold. If we sell out then we could place another order for those that did not get them the first go round.

Resident Chuck Dillon suggested freeze hardy trees.

Resident Allan Batchelor suggested putting an article in the Islander with a poll form and find out who is interested.

Resident Patrick Michaelski suggested possibly having a signup sheet at City Hall and see how many signs up.

Mayor Pro-Tem Fenwick said that she would like to find a better count of how many would be interested and where the money would come from.

Councilman Hoerner mentioned about reducing the count of trees down to about 60.

Councilman Hoerner stated that he would postpone this item until next meeting.  
Mayor Pro-Tem Fenwick second the motion

**MOTION PASSED UNANIMOUS**

- b. **Appoint a council member to the Animal Bayou Services Board due to Diana Hoerner's resignation.**

*Mayor McNamara* commented that if no one else was interested that Christy Lyons would volunteer to serve on the board.

*Mayor Pro-Tem Fenwick* made motion to appoint Christy Lyons to serve on the Animal Bayou Services Board  
*Councilman Hoerner* second the motion

**MOTION PASSED UNANIMOUS**

- c. **EXECUTIVE SESSION: Texas Government Code, Section 5511.074: Personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator George Jones**
- d. **EXECUTIVE SESSION: Pursuant to Section 551.087 of the Open Meetings Act: 1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay or expand in or near the territory of the governmental body and with which the governmental body is conducting economics development negotiations. 2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**

Recess to Executive Session 7:41 pm  
Reconvene from Executive Session: 8:22 pm

- e. **Action from EXECUTIVE SESSION: Texas Government Code, Section 5511.074: Personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator George Jones**

*Councilman Hoerner* made motion to present an employment separation agreement to George Jones as presented by the City Attorney.  
*Councilman Solmonsson* second the motion

**MOTION PASSED UNANIMOUS**

- f. **EXECUTIVE SESSION: Pursuant to Section 551.087 of the Open Meetings Act: 1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay or expand in or near the territory of the governmental body and with which the governmental body is conducting economics development negotiations. 2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).**

**No Action**

**g. Approve Economic Development Corporation expenditure of up to \$75,000.00 for EDC Façade Improvement Program.**

**Mayor McNamara** stated that back in the summer the EDC adopted this program that allows local businesses to spend up to a certain amount of money to update their façade and the EDC would reimburse 50% of the expense up to \$25,000.00.

**Councilman Hoerner** made motion to approve item as written  
**Mayor Pro-Tem Fenwick** second the motion

**Mayor Pro-Tem Fenwick** asked if the form in the packet is the application they file to request the reimbursement from EDC? **Mayor McNamara** said yes.

**Councilman Hoerner** asked that the company pays for all the expenses up front and the EDC reimburses 50% once project is complete? **Mayor McNamara** said yes.

**Mayor McNamara** said that one application has been turned in.

**Mayor Pro-Tem Fenwick** went over what improvements could be made in order to get reimbursement. These are for businesses located in the Town Center only.

**MOTION PASSED UNANIMOUS**

**h. Pros and Cons with regard to the dissolution of the Economic Development Corporation and options for managing and promoting economic development without an official corporation in place.**

**Discussion only:**

**Councilman Hoerner** said that the EDC can be dissolved with a vote from City Council but that is not his intention.

His opinion is that the EDC could be much better served by having a professional in place to help with the organization of the EDC. This person could function as 50% City Administrator and 50% EDC management.

He feels that the EDC is struggling to find projects to do and they have quite a bit of money in their budget.

A lot of the smaller cities do have dual role as City Administrator and Economic Development Manager.

**Mayor McNamara** stated that an Interlocal Agreement could be produced between the City and the Economic Development Corporation and the city would pay half the salary and the EDC would pay half the salary.

**Mayor Pro-Tem Fenwick** stated that she thinks our EDC is lacking leadership and guidance. The list of projects that Ronnie Richards provided to the Council are improvements to the city but they are not bringing in revenue to the city.

**Mayor Pro-Tem Fenwick** thinks we need someone that attends functions and reaches out to business owners and developers and introduces them to our area.

**Councilman Hoerner** commented that with since **George Jones** has started with the city things are running a lot more smooth. The budget is in great shape and the staff has stepped up and the city is running really well.

Resident and EDC Director Charles Scoville stated that he thinks professional leadership is a good idea. He feels that there is an limit to the outreach our city can do because of the size of our area. But he feels the private market is very active right now and are looking for areas to set up a business. He also feels that the EDC should reach out to the businesses already established in our area and helping them grow their business.

**Mayor McNamara** feels that there is ad disconnect between the City and the EDC since no one from Council is on EDC as where in the past there have been. He mentioned possibility of joint workshops with the City and EDC every quarter.

cont'd 01/23/18 minutes

**Councilman Hoerner** said that we will be searching for the new City Administrator and that we need to consider this position as a role in the EDC as well.

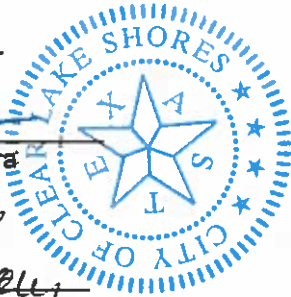
**7. ADJOURNMENT:**

Mayor McNamara adjourned the meeting at 8:46 p.m.

2/20/18  
Date Approved

Michael McNamara  
Mayor Michael McNamara

Attest:  
Christy Stroup  
Christy Stroup, City Secretary



# **CLEAR LAKE SHORES POLICE DEPARTMENT**

**1006 South Shore Dr.  
Clear Lake Shores, TX 77565**

**Kenneth G. Cook  
Chief of Police**

February 06, 2018

**Subject: Report for Council Meeting**

## **STATS:**

For the month of January 2018, the Police Department was:

**Officers was Dispatched to, and Self-Initiated a Total of (3,392) Calls for Service.  
Conducted (2,374) Business checks, and (285) checks to residents homes on Vacation watch.  
(543) Total traffic contacts made - with (342) Citations issued and (394) Violations written.  
(101) Written Warnings was also issued.  
Made a total of (23) Arrests.**

That's all I have for tonight.

**Chief K.G. Cook**