



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, February 20, 2018

7:00 p.m.

Clubhouse - 931 Cedar

Present: Mayor Michael McNamara, Mayor Pro-Tem Amanda Fenwick, Councilman Bryan Hoerner, Councilwoman Jan Bailey, Councilwoman Christy Lyons, Chief Kenneth Cook, City Secretary Christy Stroup, Bldg. Official Kevin Harrell, Fire Chief Brent Hahn

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor McNamara called meeting to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor McNamara lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. Introduction of the new Home Depot store Manager for Clear Lake Shores – Jeffery Alvarenga

Councilman Solmonsson stated that Mr. Alvarenga is on vacation and unable to attend

4. REPORTS FROM COUNCIL:

Councilman Hoerner – 8 people are running for Council positions this year.

Councilwoman Lyons – No report

Councilman Solmonsson – Home Depot will have FEMA personnel through Saturday

Councilwoman Bailey – No report

Mayor Pro-Tem Fenwick – Chamber of Commerce Board Meeting today – discussion on the Coastal Spine and our region is getting approximately \$3 million to help with the Coastal Spine.

Mayor McNamara – Commend the Police Department for their efforts at the IHOP incident and especially Officer Sawyer who was first on the scene; Sales Tax are up 19% over last year in the first three months of our fiscal year (October, November, December); May meeting for the Galveston County Mayor and Council Association is being hosted by Clear Lake Shores; Election May 5th and also a Waterboard Election; C.E.R.T. had a class and graduation over the weekend and 5 people from Clear Lake Shores graduated.

5. STAFF REPORTS:

Chief Cook: See report attached; Promoted Lt. Gist to Captain; grant money rec's \$1,250 from LEOS; introduced Megan Sepulvado; Warrant Officer Wayne Stewart spoke of his warrant collections.

Building Official Kevin Harrell: Permit and Code Enforcement stats since last meeting; Chick-Fil-A is about to start a \$1 million dollar expansion; should have FEMA numbers at next meeting.

Fire Chief Brent Hahn: Went over stats for February; Review extreme weather practices; update computers to tables to hopefully cut down on paper.

6. COMMITTEE REPORTS:

Roads and Drainage: No report

Planning and Zoning: No report

Waterfront Compliance: No report

Parks and Pool: Chris Richardson said they did a walkthrough and will start meetings again next month.

Landscape and Beautification: No report

7. ECONOMIC DEVELOPMENT CORPORATION: Proposal for parking lot design on the old Lee property; Façade Improvements Grant denied a property owner of their grant but the property owner said that he would still do the upgrades; City Attorney has sent the cancellation letter to Sidewalk Brands; support City Council to find someone to help with EDC as well as fill the City Administrator position; Star Harbor Hotel should start in April.

8. CIVIC CLUB: Allan Batchelor said mancakes was a success; he is working on putting together a candidate's night.

9. UNSCHEDULED VISITORS: None

10. NEW BUSINESS:

CONSENT AGENDA:

- a. **Check Register: February 1st thru February 14th, 2018**
- b. **Minutes from Special Council meeting held 01/23/18**
- c. **Minutes from Regular Council meeting held 02/06/18**
- d. **Waterfront Transfer C-078: Daniel Otto to Efrain and Christina Franco**

Mayor Pro-Tem Fenwick made motion to accept Consent Agenda a, b and c
Councilman Hoerner second the motion

MOTION PASSED UNANIMOUS

Councilman Hoerner made motion to accept item d
Mayor Pro-Tem Fenwick second the motion

Councilwoman Hoerner questioned the 40 foot rule and the transfer form layout and wording of the transfer form.

MOTION PASSED UNANIMOUS

11. COUNCIL BUSINESS: Discussion and possible action may be taken on the following items:

Mayor move item d to the first item of discussion/possible action:

- d. **Authorize Cobb Findley to prepare and issue bid documents for the 2018 Street and Drainage Improvement Projects which include reconstruction of Juniper Road from Oak Road to West Shore Drive and drainage improvement on Queen Road from Juniper Road to North Shore Drive**

and on Juniper Road to East Shore Drive on Narcissus Road mid-block between Forest Road and Ivy road from Narcissus Road to West Shore Drive and Tindel Street.

Mayor McNamara said that this is strictly to allow Cobb Findley to go out for bids on the project.

Councilman Hoerner made motion to accept item d as written
Mayor Pro-Tem Fenwick second the motion

MOTION PASSED UNANIMOUS

- a. Approve the 2018 "Plant a Tree" program which will involve the purchase of wholesale trees by the City that will be offered to our residents for their own use at a reduced rate.

Councilman Hoerner made motion to accept item a as written
Councilman Solmonsson second the motion

Councilman Hoerner spoke on the costs and process (report attached)

MOTION PASSED UNANIMOUS

- b. Ordinance 2018-02: An Ordinance adopting budget amendment No. 1 for the City of Clear Lake Shores Fiscal Year 2017/2018, increasing the appropriation for the Parks – Landscape and Beautification and decreasing the appropriation for Undesignated Fund Balance.

Councilman Hoerner made motion to approve Ordinance 2018-02 as written
Councilwoman Lyons second the motion

MOTION PASSED UNANIMOUS

- c. Approve the release of funds to purchase or lease Electronic Ticketwriter software and software services.

Mayor Pro-Tem Fenwick made motion to approve item c as written
Councilwoman Bailey second the motion

Chief Cook provided documentation to all council members' of 3 quotes received for the ticketwriters and the software. He requested that the City Council consider Superior because it is compatible with all of our software.

MOTION PASSED UNANIMOUS

- c. Approve Ordinance No. 2018-03: An Ordinance adopting budget amendment No. 2 to the approved budget for the City of Clear Lake Shores for the Fiscal Year 2017/2018, utilizing the current balance of the Court Technology Restricted Fund and increasing the expenditures of the Software and Computer Services for the Municipal Court.

Mayor Pro-Tem Fenwick made motion to approve Ordinance No. 2018-03 as written
Councilman Hoerner second the motion

MOTION PASSED UNANIMOUS

- e. Approve Common Pier, LLC leaseholder agreement.

Mayor McNamara stated that all leaseholders have signed agreement.

- f. EXECUTIVE SESSION: Texas Government Code, Section 5511.074: Personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator George Jones

Recess to Executive Session: 7:46 pm
Reconvene from Executive Session: 8:06 pm

cont'd 02/20/18 minutes

- g. Action from EXECUTIVE SESSION: Texas Government Code, Section 5511.074: Personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator George Jones

NO ACTION

7. ADJOURNMENT:

Mayor McNamara adjourned the meeting at 8:06 p.m.

3/6/18

Date Approved

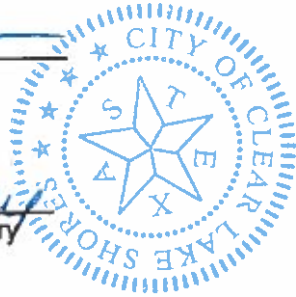
Michael McNamara

Mayor Michael McNamara

Attest:

Christy Stroup

Christy Stroup, City Secretary



CLEAR LAKE SHORES POLICE DEPARTMENT

**1006 South Shore Dr.
Clear Lake Shores, TX 77565**

**Kenneth G. Cook
Chief of Police**

February 20, 2018

Subject: Report for Council Meeting

Outstanding Team Work Performance - CLSPD Officers & Assisting Agencies:

Just after 3am Sunday morning 02/18/18, a tragic shooting occurred at IHOP. We had (2) Officers on-duty (Sawyer & Blanchard) and Blanchard was tied up working a DWI when the shooting call went out. (3) Kemah PD units, Galveston County SO units, KFD First responders, CLEMCE, and GCSO Crime Scene quickly arrived to assist Sawyer. All CLSPD supervisors was called in from their sleep, and within 20 minutes Assistant Chief Donaldson responded to the hospital where the victim was transported, Lt Gist & Sgt. Behler responded to the crime scene relieving Kemah PD officers, our scheduled 7am oncoming dayshift Officer Reeves arrived at IHOP by 4am then having to arrest an intoxicated person that wouldn't get out of our crime scene, and Lt Gist prepared an outstanding press release for me to give out to the news crew also arriving on scene. OUTSTANDING Teamwork by everyone..!!!

Promotion of Lt Gist to the rank of Captain:

Just a few minutes ago, I promoted Lt Phil Gist to the rank of Captain. (This promotion is without any extra pay). Congratulations Captain Gist..!!!

LEOSE PROGRAM GRANT FUND MONEY - Received for CLSPD Training:

For the 5th year in a row, our police department received a check from the LEOSE Grant Program. This year we received **\$1,260.99**. This money can only be used for (full-time) police officer training purposes. The LEOSE Grant Program assists qualified agencies with the high cost of training their full-time officers. I have re-applied to this grant program in hopes of receiving this training money again for year 2019.

New (Full-Time) Police Officer Introduction:

Officer Meagan Sepulvado / 29 yoa / Holds an Associates Degree in Criminal Justice
Graduated from West Central Texas Regional Law Enforcement Academy in August 2017.
Holds a TCOLE 'Basic' Peace Officer license, and a TCOLE 'Telecommunication Communications' 911 Dispatcher license.
Previously worked as a 911 dispatcher for Sweetwater PD / Honorably discharged after serving 4 active years in the US Air Force working as security & military base policing / was a volunteer firefighter for 7 years.
Officer Sepulvado is currently assigned to our Field Training Program, working on the Night Shift.
Welcome to the Clear Lake Shores Police Department Officer Sepulvado..

CLSPD Warrant Officer Stats Report:

Officer Wayne Stewart gives Council status on CLS Municipal Warrants collected – Mid 08/2017 – 01/31/2018.
** Beginning balance on 08/2017 = \$1,270,675.00 / Made 1,628 contacts 08/17 - 01/18 / Total collected as of 01/18 = \$102,132.00 / Officer Stewart is responsible for \$64,590 of that total amount collected. **"Good Job"..!!!**

That is all I have for tonight.

Chief K.G. Cook