



Meeting Minutes City Council

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Monday, September , 11, 2017

6:00 p.m.

Clubhouse - 931 Cedar

Present: Mayor Michael McNamara, Mayor Pro-Tem Amanda Fenwick, Councilman Bud Solmonsson, Council Bryan Hoerner, Councilwoman Jan Bailey, City Secretary Christy Stroup, City Administrator George Jones

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor McNamara called meeting to order at 6:00 p.m.

2. COUNCIL BUSINESS – Discussion and possible action may be taken on the following items:

a. Waive permit fees for any permits issued on existing structures.

City Administrator George Jones stated that waiving of permit fees for storm related re-construction was done for Hurricane Ike and thought it would be good to also allow for Hurricane Harvey.

Councilman Solmonsson made motion to accept as written
Mayor Pro-Tem Fenwick second the motion

Councilman Hoerner suggested that a time limit be put on the waiving of the permit fees and suggested 180 days (6 months).

All council members agreed

Councilman Solmonsson revised his motion to state "Waive permit fees for any permits issued on existing structures due to storm damage for 180 days".
Mayor Pro-Tem Fenwick second the motion

MOTION PASSED UNANIMOUS

b. Waive restrictions on residential camper trailers at residences where restoration work is underway.

City Administrator George Jones stated this was also placed into effect with hurricane Ike and thought it should be allowed for hurricane Harvey.

Councilman Hoerner made motion to accept as written but added the 180 days restriction
Councilwoman Bailey second the motion

It was stated that some construction may take longer than 180 days and Councilman Hoerner said that we could address those as a case by case.

Mayor Pro-Tem Fenwick suggested that the Building Official review the progress in 180 days and report to City Council.

MOTION PASSED UNANIMOUS

c. Award contract for debris monitoring.

City Administrator George Jones said that he put out for bids for this contract and only one company submitted a proposal, True North Emergency Management.

Councilman Hoerner stated that the City should award the contract to True North Emergency Management

Mayor Pro-Tem Fenwick second the motion

Mayor Pro-Tem Fenwick asked the difference between debris removal and debris monitoring.

Mayor McNamara said that "debris monitoring" will monitor the debris removal company to make sure that the removal is done as stated in their contract with the city. For example: If they are to remove debris at 30 cubic yards in each load then the monitoring company will make sure that they have 30 cubic yards and not 28 cubic yards.

MOTION PASSED UNANIMOUS

**d. Authorize restoration work on Okie's Yardhouse for a total cost of \$20,700.00.
(see attached)**

Councilman Hoerner made motion to accept item as written

Councilman Solmonsson second the motion

MOTION PASSED UNANIMOUS

e. Submission of a request to Galveston County Appraisal District for reappraisal of residential properties in Clear Lake Shores.

Mayor McNamara stated that we received a request from Galveston County Appraisal District to have a reappraisal done of all the city properties due to the hurricane Harvey damage.

City Administrator George Jones said that he received an e-mail from the appraisal district stating that there is no benefit for the City of Clear Lake Shores to request reappraisal but a resolution for the Clear Creek Independent School District, County and other taxing entities would be beneficial.

City Administrator George Jones said that he would have a resolution placed on the next agenda for City Council approval.

NO ACTION TAKEN

ADJOURNED SPECIAL MEETING: 7:34 pm

3. WORKSHOP: Discussion and review of proposed Budget for Fiscal Year 2017/2018

City Administrator George Jones opened the floor to the City Council to ask questions or express concerns about the budget.

Councilman Hoerner asked about possibly reducing the permits line item since we are waiving the permit fees for 6 months. **Mayor McNamara** said that we will still be collecting on all other permits as usual.

Pool is budgeted at \$49,000 this fiscal year which is up from last fiscal year. **George Jones** stated that the increase is based on looking at getting a more mature life guard to cover the pool next season which will probably require a pay increase for that particular person. Increase pool fees by 25%.

Mayor McNamara wants **George Jones** to acquire a laptop so that it can be used offsite in case George cannot make it into the office. The approximate cost would be \$1,000.00.

Councilman Hoerner said that he noticed no pay increases for the city employees. **George Jones** stated that he did not include the pay raises because he was trying to be conservative with the budget. **Mayor Pro-Tem Fenwick** said that employees need a pay increase and if we need to reduce somewhere else in the budget to make that happen then we need to do it. **Councilman Hoerner and Mayor McNamara** agreed. The decreased amount needs to reach \$32,000 to offset the pay increases. A 3% pay increase is to be put in place.

Mayor McNamara brought up Concert Series line item which is set at \$8,500.00. His thought was to reduce it or ask EDC to pay for some of the expense. **Mayor Pro-Tem Fenwick** and **Councilwoman Jan Bailey** asked how EDC could fund the Concert Series. **Mayor McNamara** said that it could be used a promotional function for the City.

Ronnie Richards, EDC President was in attendance and he stated that he would present it to the EDC Directors at the next meeting and see if it could be added into their budget to help pay for the concert series.

Councilman Hoerner asked what the City Council line item is for? **George Jones** said that it is put in their for City Council to use for things that are wanting to do on the city behalf.

Councilman Hoerner inquired about Mosquito Spraying and thinks that we could get by with using just the dunks again this year and that would decrease that budget line by \$3,000.00. **George Jones** said that would be fine because we did not have anyone certified to spray for mosquitos. Also, **Mayor McNamara** said to change the line item from Mosquito Spray to Mosquito Control.

Mayor McNamara said that the annual lease fees on the waterfront leases have not gone up in a while and are still very low compared to surrounding areas. Mayor said that we could increase the fees again for next year. **Councilman Hoerner** suggested to take the waterfront revenue up to \$40,000 and increase the annual lease fee.

Councilman Hoerner inquired about Other Contractual Expenses are set at \$32,000 and asked if could be reduced to \$30,000. **Mayor Pro-Tem Fenwick** asked what that line item is used for and **George Jones** stated that it is used a catch-all for things that may come up throughout the year.

Mayor McNamara suggested dropping the Parks and Pools expenditures from \$20,000 down to \$15,000 since we have done quite a bit of enhancement over this past year. It was later decided to drop the expenditures down to \$12,000.

Councilman Hoerner asked about Building and Structures and why the increase. **George Jones** said that the plan was to redo the Police Department bathroom but that was also before Hurricane Harvey which now the costs can be covered by hurricane reimbursements. It was suggested to bring that line item down to \$10,000 from \$15,000.

Councilman Solmonsson suggested to raise the Clubhouse rental fee to \$150.00 and deposit to \$250.00 for residents and \$300.00 rental fee for non-resident (deposit was not clearly stated for non-resident).

Adjourn from Workshop: 7:16 pm

f. **ORDINANCE 2017-09: AN ORDINANCE MAKING APPROPRIATIONS FOR THE**

cont'd 09/11/17 spec mtg

SUPPORT OF THE CITY OF CLEAR LAKE SHORES, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING ON SEPTEMBER 30, 2018; APPROPRIATING MONEY TO THE VARIOUS FUNDS OF THE CITY, ADOPTING THE ANNUAL BUDGET FOR THE CITY OF CLEAR LAKE SHORES, TEXAS; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE CERTAIN ADMINISTRATIVE ACTIONS REGARDING THE BUDGET.

NO ACTION TAKEN

11. ADJOURNMENT:

Mayor McNamara adjourned the meeting at 7:17 p.m.

9-19-17
Date Approved
Michael M
Mayor Michael McNamara
Attest: Christy Stroup
Christy Stroup, City Secretary

