

## **City of Clear Lake Shores**

# **Annual Budget**

**For the Fiscal Year 2014-15**

**Vern Johnson**

Mayor

**Al Burns**

Mayor Pro-Tem

**Amanda Booren**

Councilmember

**Bryan Hoerner**

Councilmember

**Carlo Ianni**

Councilmember

**Jan Bailey**

Councilmember

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# CLEAR LAKE SHORES 2014-15 BUDGET

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**CITY ADMINISTRATOR'S  
BUDGET LETTER**



**City of Clear Lake Shores**  
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Clear Lake Shores, Texas 77565-2490  
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August 28, 2014

Dear Mayor and Members of the City Council:

The staff and I are pleased to present to you the Adopted Budget for the City of Clear Lake Shores for fiscal year 2014-15. This document represents many hours of pouring over the current years budget reports, estimating and re-estimating revenue, determining what we believe the priorities should be for the City over the next twelve month operating period and considering requests received from you, the governing body. One may liken it to figuring out a jigsaw puzzle and how all the pieces fit together.

I am thankful for the good fortune the City has been the recipient of over the last number of months with extremely healthy revenue numbers. This is but one indication that our local economy is strong and healthy. Hopefully, this trend will continue but should it slow down, we are fully capable of dealing with the situation. We have benefitted from an exceedingly strong building boom and high demand for residential property in our community. While the demand is expected to remain strong which will cause home prices to increase, the lack of available building lots will put a bit of a damper on construction activity and will probably cause a slowdown in permit revenue. The slowdown in construction activity could also result in a slight slowdown in sales tax revenue. Therefore, we have not built this budget on an increase in these revenue sources and in fact, being very conservative, we have budgeted a very slight decline. If we are wrong, no one is damaged and any excess revenue will be available next fiscal year. I have always preferred to spend revenue after it is collected rather than before.

The strong revenue cycle we have been in has allowed the City to accomplish some things that have been and will be needed. First, in the 2013-14 fiscal year the City gave City employees a nice pay increase since it had been a number of years since any raises had been given. It has allowed the City to engage in some longer range thinking that will allow us to operate as a City should by establishing a good system of job descriptions, pay classifications, annual performance reviews, individual goal setting along with corporate goal setting.

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In more physical terms, the City has initiated more "maintenance" projects such as painting the exterior of the Clubhouse, street rehabilitation, bulkhead maintenance on the City's waterfront, street signage, waterfront park areas and other projects. The section of sidewalk from Clear Lake Road to the Valero store has been completed. The long-awaited Town Center project was kicked off amid cold and rainy conditions last November. Now we are confronted with growth issues such as parking and how to attract an appropriate mix of businesses. A surveillance camera system was installed. We were unable to come to a consensus on a method for "walling" the Pavilion in Jarboe Bayou Park although funding is included to do some beautification and, perhaps, improvements to the structure.

Another project that could not move forward was the Pedestrian/Bicycle bridge across Jarboe Bayou. Grant funding was available but the City's financial requirement was too extreme. Other alternatives are being sought. Another project that has been discussed at length is a sidewalk or path from the City to Watergate Marina. Some progress on that will be sought in the next twelve months.

Some other needs we hope to address in the upcoming fiscal year are: Increasing memberships and other revenue options for the Swimming Pool, repainting the exterior and recoating the roof at City Hall, replacing the work cart in Public Works, adding two additional officers in the police department, replacing one vehicle and adding one vehicle to the Police Department fleet, improving our landscape maintenance program and doing more beautification projects, continuing with street rehabilitation and drainage improvements, continuing involvement in Emergency Preparedness efforts, acquiring more storage space that is above the base flood elevation so valuable staff time is not spent in moving items or exposing them to the danger of destruction and more.

There are some unknowns that we are not able to fully address at this time. What will our employee health insurance premiums be? The renewal is not until January 1. We have included funding for an increase but we do not know how much they will increase at this time. Insurance premiums on other risks have been increasing at a rather alarming rate. We do not know if this trend will continue, although we have been advised to expect an increase of approximately 8% overall.

The general fund total budgeted expenditures for 2014-15 equals 90% of estimated revenue. A number of items will not be initiated until the revenue trends have been established.

In 2013-14, Crowder-Gulf was paid its retainage on the Hurricane Ike Debris Removal contract which it had waited for for over four years. The one remaining obligation the **could** arise at any time will be repayment of disaster funds that we should not have received. That could amount to approximately \$28,500. We expect to receive a demand letter for that at some point in time, but given the speed at which State and Federal governments operate, it could be as much as three years **after project closeout** to be asked for the repayment. The large project, which this was for, has still not been closed out. Closeout for all of the small projects was achieved over the past year. There could be a small amount due to be paid back from those.

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This budget includes restoring funding to original levels (less costs for security that were originally paid) for community-oriented activities such as Jammin on Jarboe.

Finally, I would be remiss if I did not acknowledge the entire staff of the City. Clear Lake Shores is blessed with some very fine employees who help make this community what it is. In our offices, we have three tremendously talented and dedicated young women in City Secretary/Court Administrator Christy Stroup; Assistant City Secretary and Code Enforcement Coordinator Angie Galvan and Assistant Court Administrator/IT Coordinator Tiffany Wilson. Our Maintenance and Operations Supervisor Jorge Garduno and his assistant Jose Rivas are known to almost everyone and are great public relations representatives for the City. The Police Department, headed by Chief Kenneth Cook and Assistant Chief David Donaldson along with Sergeant Phil Gist and Patrolmen Alex Torres, Simon Torres, Zach Holley and Jeremy Equia and Reserve Officers Lt. Charles Akin, Crystal Garza, Jeremy Blanchard and Evan Bissett do a superb job of "serving and protecting" our community. Our contract Building Official Jack Fryday has a difficult job to perform within about sixteen hours per week. All of these individuals deserve our appreciation and support. Many times these employees deal with angry and upset customers and yet they must maintain their composure and keep a smile on their face as they do it. Working in municipal government has its good parts and its challenges and all of these employees consistently give their best effort to make the City look good.

Following the public hearing on September 16th, this budget was adopted by an affirmative vote of each of City Council members present at the meeting.

I appreciate working with each of you to continue to improve Clear Lake Shores, " where every sunset is celebrated"!

Respectfully yours,



George K. Jones  
City Administrator

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**Budget Adoption Ordinance**

**&**

**Budget Summary**

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ORDINANCE 2014-09

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF CLEAR LAKE SHORES, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015; APPROPRIATING MONEY TO THE VARIOUS FUNDS OF THE CITY, ADOPTING THE ANNUAL BUDGET FOR THE CITY OF CLEAR LAKE SHORES, TEXAS; AUTHORIZING CHANGES TO THE PAYROLL PLAN FOR THE EMPLOYEES OF THE CITY OF CLEAR LAKE SHORES AND AUTHORIZING THE CITY ADMINISTRATOR TO TAKE CERTAIN ADMINISTRATIVE ACTIONS REGARDING THE BUDGET.

WHEREAS, the City Council of the City of Clear Lake Shores, Texas has reviewed the proposed budget, as appended here as Exhibit "A", for the fiscal year beginning October 1, 2014 and ending on September 30, 2015 which was duly presented to the City Council by the City Administrator and held a public hearing thereon as required by state law, notice of which was published in the Galveston Daily News on September 4, 2014, and said public hearing was held in accordance with said notice;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS that:

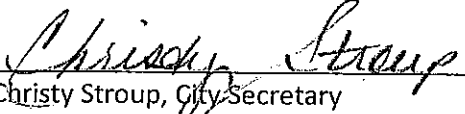
SECTION 1. The appropriations for the fiscal year beginning October 1, 2014 and ending on September 30, 2015 for the support of the government of the City of Clear Lake Shores, Texas be and the same are hereby fixed and determined for said terms in accordance with the expenditures shown in the City's Fiscal Year Budget, a copy of which is appended here as Exhibit "A";

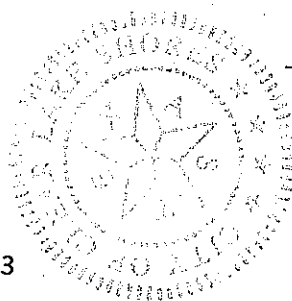
SECTION 2. The budget, as shown in words and figures in Exhibit "A" is hereby approved in all respects and is hereby adopted as the City's Budget for the fiscal year beginning October 1, 2014 and ending on September 30, 2015;

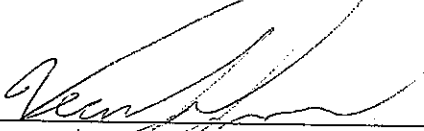
SECTION 3. The City Administrator is specifically authorized to increase the pay for all City employees, except Police Department employees by two percent (2%) beginning with the October 8, 2014 payroll; to add two (2) additional full-time employees in the Police Department, to make revisions to the pay plan for the Police Department and to add one seasonal employee for up to 13 pay periods in the Park Department.

PASSED AND APPROVED THIS THE 16th DAY OF SEPTEMBER, 2014.

ATTEST:

  
Christy Stroup, City Secretary



  
Vern Johnson, Mayor

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EXHIBIT "A"

CITY OF CLEAR LAKE SHORES  
2014-15 BUDGET SUMMARY

\*\*\*ALL FUNDS\*\*\*

	General Fund	Vehicle Acquisition Fund	Rainy Day Fund	Roads & Drainage Fund	Economic Development Fund	Plaza Ten-06 Corporation Fund	TOTALS
Estimated Beginning Fund Balance 10/1/2014	\$ 1,218,065	\$ 69,218	\$ 1,493,615	\$ 904,673	\$ 283,581	\$ 37,107	\$ 4,006,259
Estimated Revenue:							
Taxes: Franchise	162,600						162,600
Property	-						-
Sales	1,333,800			222,300	222,300		1,778,400
Mixed Drink	25,000						25,000
Licenses & Permits: Beverage	3,500						3,500
Building/Remodeling	43,500						43,500
Electrical/Plumbing/Mechanical	5,300						5,300
Culverts/Driveways	500						500
Bulkheads	-						-
Fences/Roofs/Signs	520						520
Demolition	100						100
Stop Work	25						25
Plat Application & Miscellaneous Fees	2,020						2,020
Waterfront: Leases	26,000						26,000
Transfer Fees	3,000						3,000
Fines & Fees: Police Fines	300,000						300,000
Warrant/Defendant Disposition	10,000						10,000
Administrative Fees/Restricted Funds	28,000						28,000
Grants	-						-
Swimming Pool	20,675						20,675
Rentals	17,450					18,900	36,350
Other Miscellaneous Revenue	6,575	3,020	800	500	150	20	11,065
Transfers In from Other Funds	-	60,000	100,000	100,000	-		260,000
<b>TOTAL AVAILABLE FOR APPROPRIATION</b>	<b>\$ 3,206,630</b>	<b>\$ 132,238</b>	<b>\$ 1,594,415</b>	<b>\$ 1,227,473</b>	<b>\$ 506,031</b>	<b>\$ 56,027</b>	<b>\$ 6,722,814</b>
Estimated Expenditures & Transfers:							
City Council	\$ 56,925						\$ 56,925
Administration	149,274						149,274
City Secretary/Municipal Court	173,959						193,234
Parks	118,127						38,127
Police	762,070	\$ 80,000					842,070
Building Inspection/Code Enforcement	96,929						96,929
Public Works	186,444			\$ 700,000			886,444
Swimming Pool	43,500						43,500
Public Safety (Emergency Management)	44,045		\$ 778,517				822,562
General Government	275,900						275,900
Economic Development					\$ 410,150		410,150
Farmer's Market						\$ 46,125	46,125
Transfers Out to Other Funds	260,000						260,000
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>2,167,173</b>	<b>\$ 80,000</b>	<b>\$ 778,517</b>	<b>\$ 700,000</b>	<b>\$ 410,150</b>	<b>\$ 46,125</b>	<b>\$ 4,181,965</b>
ESTIMATED FUND BALANCE 9/30/2015	1,039,457	\$ 52,238	\$ 815,898	\$ 527,473	\$ 95,881	\$ 9,902	\$ 2,540,849

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# **GENERAL FUND**

## 2014-15 Clear Lake Shores Annual Budget

### General Fund Budget Summary by Department

Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
City Council	\$ 62,498	\$ 56,925	\$ 30,106	\$ 56,925	\$ 56,925
Administration	155,511	136,484	135,889	149,274	149,274
City Secretary/Municipal Court	166,009	164,882	160,701	173,959	173,959
Parks	-	-	9,722	118,127	118,127
Police	437,803	567,897	537,755	762,070	762,070
Building Inspections/Code Enforce.	63,250	86,145	82,989	96,929	96,929
Public Works	167,904	167,258	131,778	186,444	186,444
Swimming Pool	38,428	42,500	38,000	43,500	43,500
Public Safety	44,025	43,345	43,109	44,045	44,045
General Government	162,957	322,480	298,593	275,900	275,900
Transfers Out:	466,071	650,000	650,000	260,000	260,000
<b>TOTAL</b>	<b>1,764,456</b>	<b>2,237,916</b>	<b>2,118,642</b>	<b>2,167,173</b>	<b>2,167,173</b>
Beginning Fund Balance 10/1	\$ 1,219,132	\$ 969,656	\$ 1,429,281	\$ 1,487,914	\$ 1,487,914
Add: Revenue	1,974,605	1,757,025	2,177,275	1,991,565	1,991,565
Available for Appropriation	\$ 3,193,737	\$ 2,726,681	\$ 3,606,556	\$ 3,479,479	\$ 3,479,479
Less: Expenditures	1,764,456	2,237,916	2,118,642	2,167,173	2,167,173
Ending Fund Balance 9/30	\$ 1,429,281	\$ 488,765	\$ 1,487,914	\$ 1,312,306	\$ 1,312,306

## 2014-15 Clear Lake Shores Annual Budget

### General Fund Summary by Line Item

Line Items	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
501 - Wages & Salaries	\$ 584,099	\$ 617,751	\$ 595,330	\$ 734,165	\$ 734,165
502 - Overtime	1,844	1,050	4,836	4,900	4,900
503 - Medicare Tax (Employer Share)	8,930	9,476	8,942	10,742	10,742
504 - Retirement (Employer Share)	50,425	61,199	58,086	79,787	79,787
505 - Medical, Dental & Life Ins.	85,546	135,774	128,981	172,748	172,748
506 - Police Holiday Pay	22,968	20,892	16,500	17,500	17,500
520 - Software & Computer Services	6,470	49,675	43,125	51,705	51,705
521 - Utilities	49,541	50,000	45,500	50,000	50,000
522 - Dues, Memberships & Subscriptions	3,287	6,625	4,738	6,325	6,325
523 - Postage & Shipping	686	2,050	2,450	2,750	2,750
524 - Code Supplements	1,843	2,800	3,420	3,500	3,500
525 - Public Relations	441	500	400	500	500
526 - Employee Relations	3,407	4,000	4,000	4,500	4,500
527 - Election Expense	5,581	5,750	56	5,750	5,750
528 - Insurance & Bonds	41,946	52,500	57,800	59,500	59,500
529 - Contractual Inspection Services	25,510	30,000	28,500	45,000	45,000
530 - Legal Services	40,186	40,000	20,000	30,000	30,000
531 - Audit Expense	11,204	16,500	16,456	17,500	17,500
532 - Travel & Training	15,754	16,290	23,949	25,250	25,250
533 - Radio Maintenance	3,136	3,150	3,100	3,150	3,150
534 - Vehicle & Equipment Maintenance	23,388	35,000	14,750	25,000	25,000
535 - Building Maintenance	29,098	26,350	17,250	25,500	25,500
536 - Emergency Management Expenses	9,537	9,000	8,800	9,000	9,000
537 - Ambulance Services	27,846	27,845	27,845	27,845	27,845
538 - Animal Control Services	6,017	6,500	6,464	7,200	7,200
539 - Jail and Dispatch Services	2,200	4,900	10,000	12,000	12,000
540 - Pool Operation	28,288	32,000	31,000	35,500	35,500
541 - Concert Series (Jammin' on Jarboe)	3,722	4,000	4,450	6,500	6,500
542 - Fuel	28,750	29,000	27,500	31,300	31,300
543 - Children's Library	255	250	225	200	200
545 - Uniforms	6,109	4,650	4,856	6,056	6,056
546 - Other Contractual Expense	98,910	111,299	130,721	163,000	163,000
547 - Communications	2,969	2,800	1,450	2,000	2,000
550 - Street Repair Materials	-	1,000	120	1,000	1,000

551 - Signs	708	500	500	750	750
552 - Safety Equipment & Supplies	1,055	1,350	695	2,000	2,000
553 - Janitorial	5,910	6,230	6,000	6,500	6,500
554 - Printed Materials	2,177	2,000	1,600	1,750	1,750
555 - Other Miscellaneous Supplies	27,600	34,510	31,750	35,550	35,550
556 - Mosquito Spray Concentrate	2,534	3,500	500	2,600	2,600
557 - Small tools & Equipment	727	1,000	1,500	1,300	1,300
558 - Landscaping & Beautification	-	-	2,500	50,000	50,000
590 - Vehicles & Accessories	-	-	-	-	-
591 - Machinery & Equipment	-	-	-	10,000	10,000
592 - Radios	-	-	-	29,000	29,000
593 - Office Equipment	6,149	750	730	3,350	3,350
594 - Buildings & Structures	-	47,000	7,000	50,000	50,000
595 - Other Infrastructure Improvements	-	8,000	7,300	7,500	7,500
596 - Other Improvements	10,703	50,000	49,500	20,000	20,000
Restricted Funds:					
Child Safety	1,509	2,500	1,500	3,000	3,000
Court Technology	3,871	7,000	4,017	4,000	4,000
Public TV	-	1,000	-	-	-
Police Restricted Funds	5,549	2,000	1,950	2,500	2,500
Transfer to Other Funds	466,071	650,000	650,000	260,000	260,000
<b>TOTAL</b>	<b>\$ 1,764,456</b>	<b>\$ 2,237,916</b>	<b>\$ 2,118,642</b>	<b>\$ 2,167,173</b>	<b>\$ 2,167,173</b>

**2014-15 Clear Lake Shores Annual Budget**

**General Fund**

**Revenue**

<b>Account</b>	<b>Description</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Approved</b>
<b>FRANCHISE TAXES:</b>					
100414	Trash Service	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
100415	Electric	121,088	120,000	121,088	122,000
100416	Gas	4,033	6,000	4,356	4,500
100417	Cable	21,915	25,000	23,600	23,500
100418	Telephone	3,948	3,000	3,100	4,000
100419	Cable PEG	4,383	-	4,000	3,600
	<b>Subtotal</b>	<b>\$ 160,367</b>	<b>\$ 159,000</b>	<b>\$ 161,144</b>	<b>\$ 162,600</b>
<b>PROPERTY TAXES:</b>					
100401	Property Taxes - P&I	\$ 23	\$ 15	\$ -	\$ -
100402	Property Taxes - Delinquent	37	35	-	-
	<b>Subtotal</b>	<b>\$ 60</b>	<b>\$ 50</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SALES TAX</b>					
100406	General Fund Sales Tax	\$ 1,305,213	\$ 1,260,000	\$ 1,370,000	\$ 1,333,800
100408	Mixed Drink Tax	16,649	15,000	26,500	25,000
	<b>Subtotal</b>	<b>\$ 1,321,861</b>	<b>\$ 1,275,000</b>	<b>\$ 1,396,500</b>	<b>\$ 1,358,800</b>
<b>LICENSES &amp; PERMITS</b>					
100426	Beverage Licenses	\$ 2,580	\$ 2,580	\$ 4,305	\$ 3,500
100427	Building Permits	37,154	20,440	77,500	38,200
100428	Remodeling Permits	5,892	5,000	7,000	5,300
100429	Electrical Permits	3,909	2,000	5,000	2,000
100430	Plumbing Permits	3,274	1,750	3,500	2,000
100431	Mechanical Permits	1,705	1,100	3,100	1,300
100432	Culvert/Fill/Driveway Permits	1,242	1,000	800	500
100433	Bulkhead Permits	1,095	1,000	250	-
100434	Fence Permits	692	600	550	200
100435	Roof Permits	380	330	300	120
100436	Sign Permits	87	350	260	200
100437	Demolition Permits	200	250	150	100
100438	Stop Work/Premature Work Penalties	825	200	25	25
100439	Plat Application Fees	2,605	2,900	1,570	1,200
	Other permits	430	-	1,600	820
	<b>Subtotal</b>	<b>\$ 62,070</b>	<b>\$ 39,500</b>	<b>\$ 105,910</b>	<b>\$ 55,465</b>

100450	WATERFRONT LEASES				
100452	Annual Lease Payments	\$ 25,712	\$ 25,000	\$ 25,711	\$ 26,000
100450	Transfer Fees/Bids	4,500	3,600	3,000	3,000
	Subtotal	\$ 30,212	\$ 28,600	\$ 28,711	\$ 29,000
	PUBLIC SAFETY FINES & FEES				
100466	Police Fines	\$ 257,160	\$ 195,000	\$ 385,000	\$ 300,000
100467	Warrant/Defendant Disposition Fees	7,284	5,000	18,500	10,000
100468	Time Payment Admin. Fees & Other Fines	14,195	10,000	10,200	8,000
	Court Restricted Revenue	24,186	-	23,000	20,000
	Subtotal	\$ 302,825	\$ 210,000	\$ 436,700	\$ 338,000
	OTHER MISCELLANEOUS REVENUE				
100460	Community Pool Memberships	\$ 20,525	\$ 19,000	\$ 21,000	\$ 20,500
100461	Pool Guest Passes	-	-	175	175
100463	Clubhouse/Pavilion Rental	2,088	3,500	4,500	4,000
100464	Office Rental in City Hall	13,450	13,775	13,450	13,450
100474	Restricted Donations/Seizures - PD	5,122		3,040	3,000
100475	Copies	507	600	500	500
100476	Miscellaneous Revenue	2,883	2,000	1,320	1,300
100480	Interest Income	740	6,000	750	1,200
100488	Employee FSA Deposits	-		3,575	3,575
	Subtotal	\$ 45,315	\$ 44,875	\$ 48,310	\$ 47,700
	Transfers In: From Rainy Day Fund	51,895	-	-	-
	<b>TOTAL REVENUE</b>	<b>\$ 1,974,605</b>	<b>\$ 1,757,025</b>	<b>\$ 2,177,275</b>	<b>\$ 1,991,565</b>

## 2014-15 Clear Lake Shores Annual Budget

### GENERAL FUND PERSONNEL SUMMARY BY DEPARTMENT

Department	2012-13 Actual	2013-14 Budget	2013-14 Actual	2014-15 Request	2014-15 Recommended	2013-14 Approved
City Council	-	-	-	-	-	-
Administration	1	1	1	1	1	1
City Secretary/Municipal Court	3	3	2	2	2	2
Police	8	7	7	9.44	9.44	9.44
Building Inspection	1	1	1	1	1	1
Swimming Pool	-	-	-	-	-	-
Public Works	2	2	2	2	2	2
Public Safety	-	-	-	-	-	-
General Government	-	-	-	-	-	-
<b>TOTAL</b>	<b>15</b>	<b>14</b>	<b>13</b>	<b>15.44</b>	<b>15.44</b>	<b>15.44</b>

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**2014-15 Clear Lake Shores Annual Budget**

General Fund		City Council				
Line Item	Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
	City Council	\$ 62,498	\$ 56,925	\$ 30,106	\$ 56,925	\$ 56,925
Explanations						

- 110522 - Dues & Memberships includes funds to pay the TML dues, HGAC dues, Clear Lake Chamber dues and the Galveston County Mayors and Councilmembers Association dues.
- 110525 - Public Relations includes funds for Mayor and City Council to address public relations concerns.
- 110526 - Employee Relations includes funds for employee recognitions, Council/Employee/City Committee Christmas celebration and breakroom supplies.
- 110527 - Election Expense includes the estimated cost of the annual council elections.
- 110530 - Legal Expense includes the estimated cost of legal advice from the City's selected law firm.
- 110532 - Travel & Training includes funds for council members to attend the TML Annual Convention and any other required training or events.
- 110546 - Includes funds for the Council to submit requests for minor improvements to be made within the City (a contingency fund if you will.)
- 110555 - Funds for various council needs, IPAD supplies, and supplies for various functions such as annual outgoing and incoming council reception.

**2014-15 Clear Lake Shores Annual Budget**

**General Fund** **City Council**

<b>Account</b>	<b>Description</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Request</b>	<b>2014-15 Recommended</b>	<b>2014-15 Approved</b>
110522	Dues, Memberships & Subscriptions	\$ 2,375	\$ 675	\$ 650	\$ 675	\$ 675	\$ 675
110525	Public Relations	441	500	400	500	500	500
110526	Employee Relations	3,407	4,000	4,000	4,500	4,500	4,500
110527	Election Expense	5,581	5,750	56	5,750	5,750	5,750
110530	Legal Expense	40,186	40,000	20,000	30,000	30,000	30,000
110532	Travel & Training	10,508	5,340	4,000	4,500	4,500	4,500
110546	Other Contractual Services - Contingency	-	-	-	10,000	10,000	10,000
110555	Other Miscellaneous Supplies	-	660	1,000	1,000	1,000	1,000
	<b>TOTAL</b>	<b>\$ 62,498</b>	<b>\$ 56,925</b>	<b>\$ 30,106</b>	<b>\$ 56,925</b>	<b>\$ 56,925</b>	<b>\$ 56,925</b>

**2014-15 Clear Lake Shores Annual Budget**

<b>General Fund</b>		<b>Administration</b>			
<b>Department</b>	<b>2012-13 Actual</b>	<b>2013-14 Budget</b>	<b>2013-14 Estimate</b>	<b>2014-15 Recommended</b>	<b>2014-15 Approved</b>
Administration	\$ 155,511	\$ 136,484	\$ 135,889	\$ 149,274	\$ 149,274

**Explanations**

- 112501 - City Administrator's salary is \$75,643.20. He elects to take his \$600 per month car allowance as an unaccountable plan to avoid tax consequences so that is also included in salary.
- 112504 - Retirement contribution percentage increases to 11.05% of compensation, per TMRS.
- 112505 - Insurance cost is purely an estimate based on current plan with a 10% increase. More information will be available later.
- 112522 - Dues & Memberships permits the City Administrator to be a member of Texas City Management Association and the International City Management Association as provided in his employment agreement.
- 112532 - Travel and Training includes funds to attend the TML Conference, the TMCA Conference and the ICMA Conference.
- 112546 - Other Contractual Expense includes funds to pay the part-time accountant for working approximately 20 hours per week.
- 112555 - Other Miscellaneous Supplies funds office and miscellaneous supplies used by the City Administrator and Accountant.
- 112593 - To permit the replacement of the City Administrator's desktop computer.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Administration					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
112501	Wages & Salaries	\$ 111,138	\$ 79,200	\$ 81,219	\$ 84,356	\$ 84,356	\$ 84,356
112503	Medicare Tax	1,612	1,150	1,178	1,224	1,224	1,224
112504	Retirement	7,730	7,833	7,805	9,321	9,321	9,321
112505	Life, Medical, Dental and FSA	10,805	15,301	17,433	19,873	19,873	19,873
112522	Dues, Memberships & Subscriptions	456	1,000	594	800	800	800
112532	Travel & Training	-	4,500	1,060	4,500	4,500	4,500
112546	Other Contractual Expense	14,300	26,000	26,000	26,000	26,000	26,000
112555	Other Miscellaneous Supplies	8,470	1,500	600	1,250	1,250	1,250
112593	Office Equipment	1,000	-	-	1,950	1,950	1,950
	<b>TOTAL</b>	<b>\$ 155,511</b>	<b>\$ 136,484</b>	<b>\$ 135,889</b>	<b>\$ 149,274</b>	<b>\$ 149,274</b>	<b>\$ 149,274</b>

Personnel Schedule				
Personnel Positions	Rate of Pay	2012-13 Actual	2013-14 Actual	2014-15 Plan
City Administrator	\$2,967.54 Biweekly +Car Allowance	1.00	1.00	1.00
<b>Capital Outlay</b>				
Description	Quantity	Estimated Cost		Budget Amount
112593 Office Desktop Computer	1			\$ 1,950.00

## 2014-15 Clear Lake Shores Annual Budget

General Fund	City Secretary/Municipal Court Summary				
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
City Secretary/Municipal Court	\$ 166,009	\$ 164,882	\$ 160,701	\$ 173,959	\$ 173,959

### Explanations

- 112520 - Software and Computer services budget is to pay costs of maintaining court software.
  - 112522 - Dues & Memberships is to cover the dues to The Texas Municipal Secretaries Association and the Texas Municipal Court Clerks Association.
  - 112534 - Equipment Maintenance is to cover maintenance of the postage machine and the computers in the court system.
  - 112546 - Other Contractual Services Expense is to pay for the services of the municipal judge, prosecuting attorney and the SETSIC Court Warrants system.
  - 112593 - Office Equipment is budgeted to purchase a lateral file cabinet and two printers for municipal court.
- The restricted fund budgets are for the expenditure of dedicated funds generated by the municipal court and held in the City Treasury.  
 These funds may be expended only for the purposes permitted by state law.

**2014-15 Clear Lake Shores Annual Budget**

**General Fund** **City Secretary/Municipal Court**

Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
112501	Salaries & Wages	\$ 94,707	\$ 88,725	\$ 90,075	\$ 91,876	\$ 91,876	\$ 91,876
112503	Medicare Tax	1,373	1,287	1,306	1,332	1,332	1,332
112504	Retirement	8,329	8,775	8,603	10,152	10,152	10,152
112505	Life, Medical & Dental Insurance	10,143	11,570	13,400	15,274	15,274	15,274
112520	Software and Computer Services	486	525	500	525	525	525
112522	Dues, Memberships & Subscriptions	211	500	270	500	500	500
112532	Travel & Training	489	2,050	3,000	3,000	3,000	3,000
112534	Equipment Maintenance	7,095	6,500	500	1,000	1,000	1,000
112546	Other Contractual Expense	26,330	26,300	29,800	30,000	30,000	30,000
112555	Other Miscellaneous Supplies	3,058	7,400	4,000	4,400	4,400	4,400
112593	Office Equipment	8,408	750	730	1,400	1,400	1,400
112650	Child Safety Expense - Restricted Funds	1,509	2,500	1,500	3,000	3,000	3,000
112651	Court Technology - Restricted Funds	3,871	7,000	4,017	4,000	4,000	4,000
112652	PEG Funds- Public Educational TV	-	1,000	-	-	-	-
112653	Court Security - Restricted Funds	-	-	3,000	7,500	7,500	7,500
<b>TOTAL</b>		<b>\$ 166,009</b>	<b>\$ 164,882</b>	<b>\$ 160,701</b>	<b>\$ 173,959</b>	<b>\$ 173,959</b>	<b>\$ 173,959</b>

**General Fund** **City Secretary/Municipal Court Personnel Schedule**

Personnel Positions	Proposed Rate of Pay	2012-13 Actual	2013-14 Actual	2014-15 Plan
City Secretary\Court Administrator	\$2,142 - Bi Weekly	1.00	1.00	1.00
Asst. Court Administrator	\$1,338.75 - Biweekly	1.00	1.00	1.00
<b>Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

Line Item	Quantity	Capital Outlay Item	Est. Cost
112593	1	Cash Counting Machine	\$ 600
112593	1	Lateral File Cabinet	800
<b>TOTAL</b>			<b>\$ 1,400</b>

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Parks Summary			
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
Parks	\$ -	\$ -	\$ 9,722 *	\$ 118,127	\$ 118,127
* Included in Public Works Budget					
Explanations					

This department was created at the request of a councilmember. It is designed to budget for and capture the costs of the seasonal landscaping employee approved at the July 1, 2014 meeting of the City Council and to provide funding for Park Department initiatives.

- 113501 - Includes the cost of the employee for 376 hours during the current fiscal year and for six months next fiscal year.
- 113503 - Cost of federally mandated Medicare Tax on wages.
- 113555 - Provides a budget for acquiring plants for beautification purposes.
- 113557 - Provides funding to acquire necessary small tools and equipment for the department's work.
- 113558 - Provides money for "projects" requested by the Parks Committee.
- 113594 - Provides funding for enhancements to the Jarboe Park Pavilion.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Parks					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
113501	Salaries & Wages	\$ -	\$ -	\$ 5,640	\$ 15,600	\$ 15,600	\$ 15,600
113503	Medicare Tax	-	-	82	227	227	227
113555	Miscellaneous Supplies	-	-	1,000	2,000	2,000	2,000
113557	Small Tools & Equipment	-	-	500	300	300	300
113558	Landscaping & Beautification	-	-	2,500	20,000	50,000	50,000
113594	Buildings & Structures	-	-	-	50,000	50,000	50,000
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,722</b>	<b>\$ 88,127</b>	<b>\$ 118,127</b>	<b>\$ 118,127</b>



**2014-15 Clear Lake Shores Annual Budget**

General Fund		Police				
Line Item	Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
	Police	\$ 437,803	\$ 567,897	\$ 537,755	\$ 762,070	\$ 762,070
<b>Explanations</b>						

- 114501 - Provides funding to add two full-time officers and implementation of new pay plan for police officers to make our salaries more competitive.
- 114520 - Provides funding to permit the acquisition of software modules for in-car computers that match those used by Galveston County dispatch.
- 114534 - Vehicle & Equipment Maintenance expenses should stabilize if we can replace our old Crown Victoria and add one vehicle to the fleet.
- 114539 - Jail & Dispatch Services is higher because those locked up actually spend a night if they are unable to bond out. Our fine revenue has increased partially due to this.
- 114555 - Other Miscellaneous Supplies allows the purchase of everyday supply items used by police.
- 114592 - The FCC has mandated all law enforcement and fire departments to make the change to digital radios by December, 2015.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Police					
Account	Description	2012-13 Actual	2013-14 Budget	2014-15 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
114501	Wages & Salaries	\$ 287,398	\$ 348,478	\$ 322,995	\$ 437,674	\$ 437,674	\$ 437,674
114502	Overtime	-	-	3,500	3,500	3,500	3,500
114503	Medicare Tax	4,167	5,053	4,973	6,397	6,397	6,397
114504	Retirement	26,016	34,464	32,280	48,750	48,750	48,750
114505	Life, Health & Dental Ins.	29,126	83,810	79,700	112,719	112,719	112,719
114506	Police Holiday Pay	21,326 **	20,892 **	16,500	17,500	17,500	17,500
114520	Software and Computer Services	-	-	-	17,280	17,280	17,280
114522	Dues, Memberships & Subscriptions	415	800	562	900	900	900
114532	Travel & Training	4,757	8,000	11,000	9,500	9,500	9,500
114533	Radio Maintenance/User Fee	3,136	3,150	3,100	3,150	3,150	3,150
114534	Vehicle & Equipment Maintenance	16,038	16,500	12,000	16,500	16,500	16,500
114539	Jail & Dispatch Service	2,200	4,900	10,000	12,000	12,000	12,000
114542	Fuel & Lube	25,748	25,000	25,000	27,500	27,500	27,500
114545	Uniforms	4,285	3,000	3,000	4,200	4,200	4,200
114552	Safety Equipment & Supplies (Vests)	1,055	1,350	695	2,000	2,000	2,000
114555	Other Miscellaneous Supplies	6,587 ***	10,500	10,500	11,000	11,000	11,000
114592	Radios	-	-	-	29,000	29,000	29,000
114654	Miscellaneous - Police Restricted Funds	5,549	2000	1,950	2,500	2,500	2,500
	<b>TOTAL</b>	<b>\$ 437,803</b>	<b>\$ 567,897</b>	<b>\$ 537,755</b>	<b>\$ 762,070</b>	<b>\$ 762,070</b>	<b>\$ 762,070</b>

General Fund		Police Personnel Summary		
Personnel Positions	Rate of Pay	2012-13 Actual	2013-14 Plan	2014-15 Plan
Chief of Police	\$2,860.00 - Biweekly	1.00	1.00	1.00
Asst. Chief	\$2,450.00 - BiWeekly	-	-	1.00
Police Captain		1.00	1.00	
Police Lieutenant	Part-time - \$535.38 - BiWeekly	.44*	.44*	.44*
Police Sergeant	\$1,769.23 BiWeekly	1.00	1.00	1.00
Police Corporal	\$1,653.84 BiWeekly			1.00
Police Officer II	\$1,576.92 BiWeekly	4.00	4.00	3.00
Police Officer I	\$1,447.19 - BiWeekly			2.00
Reserve Officer	No Salary	0.50*	.50*	0.50
<b>Total</b>		<b>7.94*</b>	<b>7.94*</b>	<b>9.94*</b>

\* Police Lt. and Reserve Officers have been unpaid in 2013 and 2014.

**Capital Outlay**

	Quantity	Budget Amount
114592 Replace In-Car Radios	9	\$ 29,000

## 2014-15 Clear Lake Shores Annual Budget

General Fund	Building Inspections & Code Enforcement Summary				
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014 -15 Recommended	2014-15 Approved
Building Inspections & Code Enf.	\$ 63,250	\$ 86,145	\$ 82,989	\$ 96,929	\$ 96,929

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**Explanations**

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- 115520 - Software and Computer Services. This budget item is for program support.
- 115529 - Contract Inspection Services will allow for 20 hours per week for the building inspector and for up to 100 plumbing inspections.
- 115546 - Other Contractual Services will permit the hiring of a company to mow derelict lawns and placing a lien on the property.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Building Inspections & Code Enforcement					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
115501	Salaries & Wages	\$ 29,709	\$ 34,125	\$ 34,264	\$ 34,950	\$ 34,950	\$ 34,950
115503	Medicare Tax	430	495	497	507	507	507
115504	Retirement	2,623	3,375	3,130	3,862	3,862	3,862
115505	Life, Medical & Dental Insurance	4,797	7,300	4,653	5,310	5,310	5,310
115520	Software & Computer Services	-	8,750	5,750	1,500	1,500	1,500
115522	Dues, Memberships & Subscriptions	-	350	95	150	150	150
115529	Contract Inspection Services	25,510	30,000	28,500	45,000	45,000	45,000
115532	Travel & Training	-	500	4,800	3,750	3,750	3,750
115546	Other Contractual Services	-	1,000	400	1,000	1,000	1,000
115555	Other Miscellaneous Supplies	181	250	900	900	900	900
<b>TOTAL</b>		<b>\$ 63,250</b>	<b>\$ 86,145</b>	<b>\$ 82,989</b>	<b>\$ 96,929</b>	<b>\$ 96,929</b>	<b>\$ 96,929</b>

General Fund		Building Inspection and Code Enforcement Personnel		
Personnel Positions	Rate of Pay	2012-13 Actual	2013-14 Actual	2014-15 Plan
Asst. City Secretary	\$1,338.75 - Biweekly	1.00	1.00	1.00

## 2014-15 Clear Lake Shores Annual Budget

General Fund		Public Works Summary			
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
Public Works	\$ 167,904	\$ 167,258	\$ 131,778	\$ 186,444	\$ 186,444

### Explanations

- 116534 - We know we need some rather expensive maintenance on the backhoes' hydraulic system estimated to cost \$4,000- \$5,000.
- 116535 - Building Maintenance is mostly for expenses to maintain the Public Works facility, Jarboe Pavilion and restrooms and shelters at Deep Hole Park.
- 116542 - Diesel and gasoline for two trucks and a few gasoline powered tools such as weed eaters and chainsaws plus a couple of oil changes.
- 116546 - Other Contractual Expense is mainly the cost of the landscape maintenance.
- 116591- The current cart does not have sufficient power for its application plus it is having some electrical and mechanical problems.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Public Works					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
116501	Wages & Salaries	\$ 62,789	\$ 67,223	\$ 61,137	\$ 69,709	\$ 69,709	\$ 69,709
116502	Overtime	1,844	1,050	1,336	1,400	1,400	1,400
116503	Medicare Tax	937	990	906	1,055	1,055	1,055
116504	Retirement	5,712	6,752	6,178	7,702	7,702	7,702
116505	Life, Medical and Dental Insurance	10,882	17,793	13,795	19,572	19,572	19,572
116534	Vehicle & Equipment Maintenance	1,894	12,000	2,250	7,500	7,500	7,500
116535	Building & Property Maintenance	19,158	4,500	1,750	4,000	4,000	4,000
116542	Fuel & Lubricants	3,002	4,000	2,500	3,800	3,800	3,800
116545	Uniforms	1,824	1,650	1,856	1,856	1,856	1,856
116546	Other Contractual Expense	48,734 *	37,500	32,500	47,500	47,500	47,500
116547	Communications	2,969	2,800	1,450	2,000	2,000	2,000
116550	Street Repair Materials	-	1,000	120	1,000	1,000	1,000
116551	Signs	708	500	500	750	750	750
116555	Other Miscellaneous Supplies	3,852	5,000	4,000	5,000	5,000	5,000
116556	Mosquito Spray	2,534	3,500	500	2,600	2,600	2,600
116557	Small Tools & Equipment	1,065	1,000	1,000	1,000	1,000	1,000
116591	Machinery & Equipment	-	-	-	10,000	10,000	10,000
	<b>TOTAL</b>	<b>\$ 167,904</b>	<b>\$ 167,258</b>	<b>\$ 131,778</b>	<b>\$ 186,444</b>	<b>\$ 186,444</b>	<b>\$ 186,444</b>

General Fund		Public Works			
	Personnel Positions	Rate of Pay	2012-13 Actual	2013-14 Actual	2014-15 Plan
	Public Works Supervisor	\$1,523.37 - Biweekly	1.00	1.00	1.00
	Laborer	\$1,040 - Biweekly	1.00	1.00	1.00
	<b>Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Pool Summary				
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved	
Pool	\$ 38,428	\$ 42,500	\$ 38,000	\$ 43,500	\$ 43,500	

**Explanations**

- 117535 - Pool maintenance costs tend to increase as a pool ages. There is some settling of the pool which is causing tiles to crack or dislodge.
- 117546 - Other Contractual Expense is to cover unexpected repairs by outside contractors such as electrical work, etc.

## 2014-15 Clear Lake Shores Annual Budget

General Fund		Swimming Pool					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
117535	Pool Maintenance	\$ 9,545	\$ 10,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
117540	Pool Operations	28,288	32,000	31,000	35,500	35,500	35,500
117546	Other Contractual Expense	595	500	1,000	2,000	2,000	2,000
	<b>TOTAL</b>	<b>\$ 38,428</b>	<b>\$ 42,500</b>	<b>\$ 38,000</b>	<b>\$ 43,500</b>	<b>\$ 43,500</b>	<b>\$ 43,500</b>



## 2014-15 Clear Lake Shores Annual Budget

General Fund	Public Safety Summary				
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
Public Safety	\$ 44,025	\$ 43,345	\$ 43,109	\$ 44,045	\$ 44,045

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### Explanations

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- 118536 - This line item is to pay for various emergency management related training, Blackboard Connect and to provide a contingency for the event of an emergency.
- 118537 - This is the cost to provide 24-hour ambulance availability to Clear Lake Shores by C.L.E.M.C. (Clear Lake Emergency Medical Corp)
- 118538 - This is the planned assessment by the Galveston County Health District Animal Services Division.

With regard to Ambulance Service, we pursued another option from fear that CLEMC is not in good shape financially, but were told that we did not generate enough business to support them taking us on. Animal control and been the source of a running battle with Galveston County Animal Resource Center and several municipalities on the other side, including Clear Lake Shores. The cost for them to make one or two runs per month to Clear Lake Shores is not justifiable. It costs, on average, \$400-\$500 per animal picked up in Clear Lake Shores. Last month, they picked up one and euthanized it and two more which were in custody.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		Public Safety					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
118536	Emergency Management	\$ 10,150	\$ 9,000	\$ 8,800	\$ 9,000	\$ 9,000	\$ 9,000
118537	Ambulance Services	27,855	27,845	27,845	27,845	27,845	27,845
118538	Animal Control Services	6,020	6,500	6,464	7,200	7,200	7,200
	<b>TOTAL</b>	<b>\$ 44,025</b>	<b>\$ 43,345</b>	<b>\$ 43,109</b>	<b>\$ 44,045</b>	<b>\$ 44,045</b>	<b>\$ 44,045</b>

## 2014-15 Clear Lake Shores Annual Budget

General Fund		General Government Summary			
Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
General Government	\$ 162,957	\$ 322,480	\$ 298,593	\$ 275,900	\$ 275,900
Transfer Out:					
Roads & Drainage	\$ -	\$ 250,000	\$ 250,000	\$ 100,000	\$ 100,000
Vehicle Acquisition	31,000	100,000	100,000	60,000	60,000
Rainy Day	-	300,000	300,000	100,000	100,000
Sub-Total Transfers Out:	\$ 31,000	\$ 650,000	\$ 650,000	\$ 260,000	\$ 260,000
<b>TOTAL</b>	<b>\$ 193,957</b>	<b>\$ 972,480</b>	<b>\$ 948,593</b>	<b>\$ 535,900</b>	<b>\$ 535,900</b>

### Explanations

- 119521 - Utilities: It appears we had an unusually low cost for utilities in 2012-13. News is that electricity, which is our largest cost utility, is increasing in cost.  
cost.
- 119528 - All insurance coverages are increasing by at least 8%, I have been advised. Flood insurance premiums have gone to ridiculous levels for the Clubhouse especially. We may get some relief and possibly, a refund but I am unsure about that.
- 119531 - Request is in line with the engagement letter you approved in June.
- 119535 - Request includes the estimated cost to repaint the exterior of the City Hall and to "re-coat its roof.
- 119546 - Includes \$60,000 to cover the cost of residential solid waste collection, not including recycling charges.
- 119596 - Includes cost to install Generator Performance Monitors on generators at City Hall and the Clubhouse.
- Transfers of Sales Tax to Economic Development and Roads and Drainage are no longer booked as "transfers", rather a deposit is made to those funds upon receipt of the funds from the state.

**2014-15 Clear Lake Shores Annual Budget**

General Fund		General Government					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
119507	Other Employment Expenses	\$ -	\$ 400	\$ 3,200	\$ 1,500	\$ 1,500	\$ 1,500
119520	Software & Computer Services	5,030	40,400	36,875	32,400	32,400	32,400
119521	Utilities	49,541	50,000	45,500	50,000	50,000	50,000
119522	Dues, Memberships & Subscriptions	3,167	3,300	2,567	3,300	3,300	3,300
119523	Postage & Shipping	686	2,050	2,450	2,750	2,750	2,750
119524	Code Supplements	1,843	2,800	3,420	3,500	3,500	3,500
119528	Insurance & Bonds	41,830	52,500	57,800	59,500	59,500	59,500
119531	Audit Expense	11,203	16,500	16,456	17,500	17,500	17,500
119535	Building Maintenance	4,526	11,850	9,500	15,500	15,500	15,500
119541	Concert Series	3,722	4,000	4,450	6,500	6,500	6,500
119543	Children's Library	255	250	225	200	200	200
119546	Other Contractual Expense	7,963	16,000	35,000	37,500	37,500	37,500
119553	Janitorial Expense	5,910	6,230	6,000	6,500	6,500	6,500
119554	Printed Materials (Notices etc.)	2,177	2,000	1,600	1,750	1,750	1,750
119555	Other Miscellaneous Supplies	8,105	9,200	9,750	10,000	10,000	10,000
119594	Buildings & Structures	577	47,000	7,000	-	-	-
119595	Forestry Program	4,280	8,000	7,300	7,500	7,500	7,500
119596	Other Improvements	-	50,000	49,500	20,000	20,000	20,000
n/a	City Admin. Contract	31	-	-	-	-	-
n/a	Council Ipads	1,440	-	-	-	-	-
n/a	50th Anniversary Celebration	10,671	-	-	-	-	-
	<b>SUB-TOTAL</b>	<b>\$ 162,957</b>	<b>\$ 322,480</b>	<b>\$ 298,593</b>	<b>\$ 275,900</b>	<b>\$ 275,900</b>	<b>\$ 275,900</b>
	Transfers to Other Funds:						
	Economic Development Corporation	\$ 209,854	\$ -	\$ -	\$ -	\$ -	\$ -
	Roads & Drainage Fund	206,413	250,000	250,000	100,000	100,000	100,000
	Vehicle Acquisition Fund	31,000	100,000	100,000	60,000	60,000	60,000
	Rainy Day Fund	-	300,000	300,000	100,000	100,000	100,000
	<b>SUB-TOTAL TRANSFERS OUT</b>	<b>\$ 447,267</b>	<b>\$ 650,000</b>	<b>\$ 650,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>
	<b>TOTAL</b>	<b>\$ 610,224</b>	<b>\$ 972,480</b>	<b>\$ 948,593</b>	<b>\$ 535,900</b>	<b>\$ 535,900</b>	<b>\$ 535,900</b>

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**SPECIAL REVENUE  
FUNDS**

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## 2014-15 Clear Lake Shores Annual Budget

**Vehicle Acquisition Fund**

**Vehicle Acquisition Fund Summary**

Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
<b>Expenditures</b>					
Police	\$ -	\$ 110,000	\$ 106,422	\$ 80,000	\$ 80,000
Public Works	30,086				
<b>Total</b>	<b>\$ 30,086</b>	<b>\$ 110,000</b>	<b>\$ 106,422</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>
<b>Revenue</b>					
Transfers in from General Fund	\$ 31,000	\$ 100,000	\$ 100,000	\$ 60,000	\$ 60,000
Interest Income	39	75	40	20	20
Sale of Surplus Property	-	-	7,750	3,000	3,000
Insurance Proceeds	-	-	7,187		
<b>Total</b>	<b>\$ 31,039</b>	<b>\$ 100,075</b>	<b>\$ 114,977</b>	<b>\$ 63,020</b>	<b>\$ 63,020</b>
Beginning Fund Balance	\$ 59,710	\$ 50,684	\$ 60,663	\$ 69,218	\$ 69,218
Add: Revenue	31,039	110,000	114,977	63,020	63,020
Subtotal - Available for Appropriation	\$ 90,749	\$ 160,684	\$ 175,640	\$ 132,238	\$ 132,238
Less: Expenditures	30,086	110,000	106,422	80,000	80,000
Estimated Ending Fund Balance	\$ 60,663	\$ 50,684	\$ 69,218	\$ 52,238	\$ 52,238



**2014-15 Clear Lake Shores Annual Budget**

Vehicle Acquisition Fund		Vehicle Acquisition					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
414590	Police	\$ 30,086	\$ 110,000	\$ 106,422	\$ 80,000	\$ 80,000	\$ 80,000
416590	Public Works	-	-	-	-	-	-
	<b>TOTAL</b>	<u>\$ 30,086</u>	<u>\$ 110,000</u>	<u>\$ 30,086</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>

**CAPITAL OUTLAY**

414590	2 - Fully Equipped Police Patrol Units	\$ 40,000	Ea.	\$ 80,000
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## 2014-15 Clear Lake Shores Annual Budget

**Rainy Day Fund**

**Rainy Day Fund Summary**

	Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
<b>Expenditures</b>						
	Emergency Management	\$ 51,895	\$ 107,490	\$ -	\$ 778,517	\$ 778,517
<b>Revenue</b>						
	Interest Income	\$ 1,140	\$ 1,250	\$ 800	\$ 800	\$ 800
	Transfer in From General Fund	-	300,000	300,000	100,000	100,000
	<b>TOTAL</b>	<b>\$ 1,140</b>	<b>\$ 301,250</b>	<b>\$ 300,800</b>	<b>\$ 100,800</b>	<b>\$ 100,800</b>
	Estimated Beginning Fund Balance	\$ 1,243,570	\$ 1,192,815	\$ 1,192,815	\$ 1,493,615	\$ 1,493,615
	Add: Revenue	1,140	301,250	300,800	100,800	100,800
	Subtotal - Available for Appropriation	\$ 1,244,710	\$ 1,494,065	\$ 1,493,615	\$ 1,594,415	\$ 1,594,415
	Less: Expenditures	51,895	107,490	-	778,517	778,517
	Estimated Ending Fund Balance	\$ 1,192,815	\$ 1,386,575	\$ 1,493,615	\$ 815,898	\$ 815,898

### 2014-15 Clear Lake Shores Annual Budget

Rainy Day Fund		Emergency Management					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
318546	Other Contractual Services	\$ 51,895	\$ 78,973	\$ -	\$ 750,000	\$ 750,000	\$ 750,000
318546	Refund Grant Funds	-	28,517	-	28,517	28,517	28,517
	<b>TOTAL</b>	<b>\$ 51,895</b>	<b>\$ 107,490</b>	<b>\$ -</b>	<b>\$ 778,517</b>	<b>\$ 778,517</b>	<b>\$ 778,517</b>

# **CAPITAL PROJECTS FUNDS**

## 2014-15 Clear Lake Shores Annual Budget

### Roads & Drainage Fund

### Roads & Drainage Fund Summary

	Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
<b>Expenditures</b>						
	Public Works	\$ 66,221	\$ 683,760	\$ 655,000	\$ 700,000	\$ 700,000
-						
	Dedicated Sales Tax	\$ 217,535	\$ 210,000	\$ 228,333	\$ 222,300	\$ 222,300
	Interest	604	700	300	500	500
	Grants		128,760	-	-	-
	Transfer In: From General Fund	-	250,000	250,000	100,000	100,000
	<b>Total</b>	<b>\$ 218,139</b>	<b>\$ 589,460</b>	<b>\$ 478,633</b>	<b>\$ 322,800</b>	<b>\$ 322,800</b>
	Estimated Beginning Fund Balance	\$ 724,122	\$ 876,040	\$ 876,040	\$ 904,673	\$ 904,672
	Add: Revenue	218,139	589,460	478,633	322,800	322,800
	Subtotal - Available for Appropriation	\$ 942,261	\$ 1,465,500	\$ 1,354,673	\$ 1,227,473	\$ 1,227,472
	Less: Expenditures	66,221	683,760	450,000	700,000	700,000
	Estimated Ending Fund Balance	\$ 876,040	\$ 781,740	\$ 904,673	\$ 527,473	\$ 527,472

**2014-15 Clear Lake Shores Annual Budget**

Roads & Drainage Fund		Public Works					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
216546	Other Contractual Services	\$ -	\$ 100,000	\$ 80,000	\$ 75,000	\$ 75,000	\$ 75,000
216595	Other Infrastructure	\$ 66,221	583,760	575,000	625,000	625,000	625,000
	<b>TOTAL</b>	<b>\$ 66,221</b>	<b>\$ 683,760</b>	<b>\$ 655,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>

# **MUNICIPAL CORPORATIONS**

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**2014-15 Clear Lake Shores Annual Budget**

Economic Development Corporation Fund		Economic Development Corporation Fund Summary				
	Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
<b>Expenditures</b>						
	Economic Development	\$ 31,606	\$ 770,780	\$ 605,696	\$ 410,150	\$ 410,150
	<b>TOTAL</b>	<b>\$ 31,606</b>	<b>\$ 770,780</b>	<b>\$ 605,696</b>	<b>\$ 410,150</b>	<b>\$ 410,150</b>
<b>Revenue &amp; Transfers In</b>						
	Interest Income	\$ 512	\$ 250	\$ 150	\$ 150	\$ 150
	Sales Tax	217,535	210,000	228,333	222,300	222,300
	<b>TOTAL</b>	<b>\$ 218,047</b>	<b>\$ 210,250</b>	<b>\$ 228,483</b>	<b>\$ 222,450</b>	<b>\$ 222,450</b>
	Estimated Beginning Fund Balance	\$ 645,262	\$ 638,402	\$ 660,794	\$ 283,581	\$ 95,881
	Add: Revenue	218,047	210,250	228,483	222,450	222,450
	Subtotal - Available for Appropriation	\$ 863,309	\$ 848,652	\$ 889,277	\$ 506,031	\$ 318,331
	Less: Expenditures	31,606	770,780	605,696	410,150	410,150
	Estimated Ending Fund Balance	\$ 660,794	\$ 77,872	\$ 283,581	\$ 95,881	\$ (91,819)

## 2014-15 Clear Lake Shores Annual Budget

Economic Development Corporation Fund		Economic Development Corporation					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
926522	Dues, Memberships & Subsc	\$ 8,460	\$ 4,950	\$ 13,577	\$ 4,950	\$ 4,950	\$ 4,950
926528	Insurance & Bonds	-	1,250	400	450	450	450
926532	Travel & Training	-	250	\$ 55	\$ 250	\$ 250	\$ 250
926546	Other Contractual Services	216	5,030	22,000	20,000	20,000	20,000
926547	Rental Expense	8,350	9,000	9,000	9,000	9,000	9,000
926554	Printed Materials/Website	8,607	300	664	500	500	500
926595	Other Infrastructure Imp.	5,973	750,000	560,000	375,000	375,000	375,000
	<b>TOTAL</b>	<b>\$ 31,606</b>	<b>\$ 770,780</b>	<b>\$ 605,696</b>	<b>\$ 410,150</b>	<b>\$ 410,150</b>	<b>\$ 410,150</b>

## 2013-14 Clear Lake Shores Annual Budget

### Plaza Ten 06 Corporation Fund

### Plaza Ten 06 Fund Summary

	Department	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Recommended	2014-15 Approved
<b>Expenditures</b>						
	Plaza Ten 06	\$ 2,559	\$ 20,080	\$ 8,465	\$ 46,125	\$ 46,125
	<b>TOTAL</b>	<b>\$ 2,559</b>	<b>\$ 20,080</b>	<b>\$ 8,465</b>	<b>\$ 46,125</b>	<b>\$ 46,125</b>
<b>Revenue</b>						
	Interest Income	\$ 14	\$ 16	\$ 10	\$ 20	\$ 20
	Rental Revenue	7,200	7,200	9,000	9,600	9,600
	Farmer's Market Revenue	8,385	23,400	9,225	9,300	9,300
	<b>TOTAL</b>	<b>\$ 15,599</b>	<b>\$ 30,616</b>	<b>\$ 18,235</b>	<b>\$ 18,920</b>	<b>\$ 18,920</b>
	Estimated Beginning Fund Balance	\$ 14,297	\$ 27,337	\$ 27,337	\$ 37,107	\$ 37,107
	Add: Revenue	15,599	30,616	18,235	18,920	18,920
	Subtotal - Available for Appropriation	\$ 29,896	\$ 57,953	\$ 45,572	\$ 56,027	\$ 56,027
	Less: Expenditures	2,559	20,080	8,465	46,125	46,125
	Estimated Ending Fund Balance	\$ 27,337	\$ 37,873	\$ 37,107	\$ 9,902	\$ 9,902

**2014-15 Clear Lake Shores Annual Budget**

Plaza Ten 06 Corporation Fund		Plaza Ten 06 Corporation					
Account	Description	2012-13 Actual	2013-14 Budget	2013-14 Estimate	2014-15 Request	2014-15 Recommended	2014-15 Approved
825521	Utilities	\$ 1,041	\$ 3,600	\$ 250	\$ 300	\$ 300	\$ 300
825528	Insurance & Bonds	195	1,200	1,805	1,825	1,825	1,825
825546	Other Contractual Expense	1,323	9,000	5,330	9,000	9,000	9,000
825555	Other Miscellaneous Supplies	-	6,280	1,080	1,200	35,000	35,000
	<b>TOTAL</b>	<b>\$ 2,559</b>	<b>\$ 20,080</b>	<b>\$ 8,465</b>	<b>\$ 12,325</b>	<b>\$ 46,125</b>	<b>\$ 46,125</b>

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