



City of Clear Lake Shores

1006 South Shore Drive Clear Lake Shores, Texas 77565

Phone: 281-334-2799 Fax: 281-334-2866

www.clearlakeshores-tx.gov

SIGN PERMIT APPLICATION

Job Address:	_____	Permit Number:	_____
Owner:	_____	Contractor:	_____
Address:	_____	Address:	_____
City, State, Zip:	_____	City, State, Zip:	_____
Phone:	_____	Phone:	_____
		Job Contact:	_____
		Contact Number:	_____

Description/Scope of Work:

Separate permits are required for electrical, plumbing, heating, ventilation, or air conditioning. This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. All work must be inspected and meet all Federal, State, and Local Codes and Ordinances. Call City Hall for an inspection at (281) 334-2799.

All permit applications must be reviewed and approved by the Building Official.

This process could take a minimum of 1 to 3 business days.

You will be contacted once the permit has been issued.

No work shall start prior to permit being issued or you will be subjected to additional fees.

Owner/Contractor:	_____	Permit Fee Total:	_____
Date:	_____	Payment Type:	_____
		Payment Date:	_____
City Building Dept:	_____		
Date:	_____		

Permit Fee Schedule for Sign Permits: (Appendix A; Article IV, Sec 11.)

Temporary Sign:	\$15.00
Special Event Signs:	\$15.00
Temporary Real Estate/Construction Signs:	\$17.50

Permanent Signs: A graduated scale based upon the estimate cost of the sign as follows:

Estimated Cost of Sign:	Permit Fee:
\$0.00-\$500.00	\$25.00
\$501.00-\$1,000.00	\$30.00
\$1,001.00-\$1,500.00	\$35.00
\$1,501.00-\$2,000.00	\$40.00
\$2,001.00-\$2,500.00	\$45.00
\$2,501.00-\$3,000.00	\$50.00

This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after the work is commenced. The building official may revoke this permit upon determination the the construction, erection, alteration, repair, moving, demolition, installation or replacement of the building, structure, electrical, gas, mechanical or plumbing systems for which the permit was issued is in violation or not in conformity with the provisions of the IBC code, or city ordinances, or in case there has been any false statement or misrepresentationas to the application/plan material facts on which the permit or approval was based.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. Copies of all relating local ordinances may be acquired from the City.

Applicant Signature

Date

Print Name

Company Name

City Building Department

Date