

**Kurt Otten, Mayor
Alex Scanlon
Randy Chronister**

**AGENDA
CITY OF CLEAR LAKE SHORES
CITY COUNCIL
REGULAR MEETING
January 4, 2022, at 6:30 pm**

**Monica Ledet
Steve Wirtes
Rick Fisher**

NOTICE is hereby given of a Regular Meeting of the City Council for the City of Clear Lake Shores, County of Galveston, State of Texas, to be held on the above-mentioned date and time at Clear Lake Shores Clubhouse located at 931 Cedar Rd., Clear Lake Shores, TX 77565 for the purpose of considering the following numbered items. The City Council of the City of Clear Lake Shores, Texas, reserves the right to meet in a closed council session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

1. CALL TO ORDER & DETERMINATION OF QUORUM

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG

3. REPORTS FROM COUNCIL:

Councilman Steve Wirtes
Councilman Rick Fisher
Councilwoman Monica Ledet
Councilman Alex Scanlon
Councilman Randy Chronister
Mayor Kurt Otten

4. STAFF REPORTS:

Police Department - Chief Keele "T.K."
Building Official - Kevin Harrell
Clear Lake Shores/Kemah V. F. D. – Chief Rob Suniga
Galv. County Health Distr. - Amy Weber
City Administrator - Brent Spier

5. PUBLIC COMMENTS:

At this time, any person with city-related business may speak to the City Council. Topic of discussion must be consistent with an item listed on the agenda. In compliance with the Texas Open Meetings Act, City Council may not deliberate. Comments from the public should be limited to a maximum of three (3) minutes per individual.

6. CONSENT AGENDA:

- a. Check Register: 12/02/21 thru 12/30/21
- b. Council Meeting Minutes 12/06/21 (workshop)
- c. Council Meeting Minutes 12/07/21 (regular)
- d. Council Meeting Minutes 12/17/21 (special)

7. NEW BUSINESS - Discussion and possible action may be taken on the following items:

- a. Appoint Judge Richard Cope as Associate Judge (request of Judge Dick Gregg) (Brent Spier)

- b. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THAT CERTAIN LEASE MADE BY AND BETWEEN THE CITY OF CLEAR LAKE SHORES, TEXAS, AND MRS. EDNA SUZANNE LEE ON AUGUST 10, 2017 *(Brent Spier)*
- c. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE A LICENSE AGREEMENT REGARDING THE USE OF CERTAIN PROPERTY UNDER LEASE BY THE CITY BY A PRIVATE ENTITY *(Brent Spier)*
- d. Consider procurement of electronic submission, permitting and approval software with document storage for Building Department. *(Brent Spier)*
- e. ORDINANCE NO. 2022-02: An ordinance adopting Amendment No. 2 to the approved budget of the City of Clear Lake Shores, Texas for the FY22, increasing the amounts in expenditure accounts of the General Fund due to unforeseen situations; containing findings; providing for severability, and providing other details relating thereto. *(Brent Spier)*
- f. EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; For consideration of Special Warranty Deed of ABST 18 M Muldoon Survey, Lots 795 & 796, Clear Lake Shores, known as 627 Clear Lake Rd, Clear Lake Shores, TX 77565.
- g. EXECUTIVE SESSION: A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator Brent Spier, Police Chief Tracy Keele, Building Official Kevin Harrell, and City Secretary Christy Stroup.
- h. Action from EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; For consideration of Special Warranty Deed of ABST 18 M Muldoon Survey, Lots 795 & 796, Clear Lake Shores, known as 627 Clear Lake Rd, Clear Lake Shores, TX 77565.
- i. Action from EXECUTIVE SESSION: A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator Brent Spier, Police Chief Tracy Keele, Building Official Kevin Harrell and City Secretary Christy Stroup.

8. ADJOURNMENT

CERTIFICATION:

I, Angie Galvan, Assistant City Secretary, certify this Notice of Meeting was posted on the outside bulletin board at 931 Cedar Drive on or before Friday, December 31, 2021.

Angie Galvan, TRMC
Assistant City Secretary

In compliance with the American with Disabilities Act, the City of Clear Lake Shores will provide reasonable accommodations for disabled persons attending City Council meetings. Requests for interpretive services must be made 48 hours prior to this meeting by calling 281-334-2799 or by faxing to 281-334-2866.

City Council encourages positive public comment and discussion during its meetings and reserves time during most Council meetings to hear such comments from members of the audience. HB 2840 was placed into effect September 1, 2019, by the Texas State Legislature which states, "A governmental body shall allow each member of the public who desires to address the body regarding an item on the agenda for an open meeting of the Municipal body, to address the body regarding the item at the meeting before or during the body's consideration of the item". Each member in the audience will be limited to 3 minutes for commenting on the specific subject matter of the agenda item.

Texas Open Meetings Act places certain constraints on topics raised by such visitors where such discussions are not related to an item that has been placed on the Council's posted Agenda (Attorney General Opinion JC-0169). The most effective way for an individual to have their voice heard and receive feedback at a City Council meeting is to contact the City Secretary no later than Noon on the Wednesday prior to an upcoming Council meeting and request that their name be placed on a future agenda as a Scheduled Visitor. When you make this request, please state specifically the subject you wish to discuss. The City Secretary will place your name on the agenda along with a specific description of the subject to be discussed. If you fail to provide a specific description of the subject of your requested discussion, then Council will have no choice but to refer the matter to City staff for response or defer any feedback or discussion on the matter until a future Council meeting when the subject can be placed on the agenda. Comments by a scheduled visitor should be limited to five (5) minutes and directed to the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers.