



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, January 4, 2022

6:30 p.m.

931 Cedar, CLS, TX 77565

Present: Mayor Kurt Otten, Councilman Rick Fisher, Councilman Alex Scanlon, Councilwoman Monica Ledet, Councilman Randy Chronister, City Administrator Brent Spier, Police Chief Keele, GCHD Amy Weber, City Secretary Christy Stroup

Absent: Fire Chief Rob Suniga

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Steve Wirtes: Welcome back to New Year; enjoyed the decorations and lights throughout the season; speeding on Birch Rd. has picked up again – requesting suggestions on how to rectify.

Councilman Rick Fisher: Welcome back to New Year

Councilwoman Monica Ledet: Welcome back to New Year; Amy Hoff will have her pet event this weekend at Animal Bayou Services

Councilman Alex Scanlon: Happy New Year

Councilman Randy Chronister: No report

Mayor Otten: Hopes everyone had a great Christmas and New Year; stay diligent on all COVID protocol.

4. STAFF REPORTS:

Chief Keele: December stats

Building Official Kevin Harrell: report attached (attachment a)

CLS/Kemah Volunteer Fire Dept. Chief Suniga: absent

Galveston County Health District Amy Weber: November stats (attachement b)

City Administrator Brent Spier: See report attached (attachment c)

5. PUBLIC COMMENTS: No Comments

6. NEW BUSINESS:

CONSENT AGENDA:

- a. Check Register: 12/02/21 thru 12/30/21
- b. Council Meeting Minutes: 12/06/21 (Workshop)
- c. Council Meeting Minutes: 12/07/21 (Regular)
- d. Council Meeting Minutes: 12/17/21 (Special)

CONSENT AGENDA PASSED

7. NEW BUSINESS: Discussion and possible action may be taken on the following items:

a. Appoint Judge Richard Cope as Associate Judge (request of Judge Dick Gregg)

Councilman Fisher made motion to appoint Judge Cope as Assoc. Judge
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

b. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THAT CERTAIN LEASE MADE BY AND BETWEEN THE CITY OF CLEAR LAKE SHORES, TEXAS AND MRS. EDNA SUZANNE LEE ON AUGUST 10, 2017.

Councilwoman Ledet made motion to accept resolution (RES 2022-01)
Councilman Scanlon second the motion

MOTION PASSED UNANIMOUS

c. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS AUTHORIZING THE MAYOR TO EXECLUTE A LICENSE AGREEMENT REGARDING THE USE OF CERTAIN PROPERTY UNDER LEASE BY THE CITY BY A PRIVATE ENTITY.

Councilman Fisher made motion to accept resolution (RES 2022-02)
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

d. Consider procurement of electronic submission, permitting and approval software with document storage for Building Dept.

Councilwoman Ledet made the motion to procure permitting software and document storage
Councilman Fisher second the motion

Building Official Kevin Harrell stating that the imaging program would cost approximately \$11,000 and the permitting software could cost anywhere from \$5,000 to \$18,000 depending on the program.

MOTION PASSED UNANIMOUS

e. ORDINANCE NO. 2022-02: An ordinance adopting Amendment No. 2 to the approved budget of the City of Clear Lake Shores, Texas for the FY22, increasing the amounts in expenditure accounts of the General Fund due to unforeseen situations; containing findings; providing severability, and providing other details relating thereto.

CA Brent Spier stated this is an amendment to finish paying for Lowell Brown Fishing Pier

Councilman Fisher made motion to approve ordinance
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

***ADJOURNED TO EXECUTIVE SESSION: 7:05
RECONVENED FROM EXECUTIVE SESSION: 8:11***

- f. EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; For consideration of Special Warranty Deed of ABST 18 M Muldoon Survey, Lots 795 & 796, Clear Lake Shores, known as 627 Clear Lake Rd, Clear Lake Shores, TX 77565.
- g. EXECUTIVE SESSION: A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator Brent Spier, Police Chief Tracy Keele, Building Official Kevin Harrell, and City Secretary Christy Stroup.
- h. Action from EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; For consideration of Special Warranty Deed of ABST 18 M Muldoon Survey, Lots 795 & 796, Clear Lake Shores, known as 627 Clear Lake Rd, Clear Lake Shores, TX 77565.

Councilman Fisher made motion to acquire 627 Clear Lake Road for \$10.00
 Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- i. Action from EXECUTIVE SESSION: A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Administrator Brent Spier, Police Chief Tracy Keele, Building Official Kevin Harrell, and City Secretary Christy Stroup.

NO ACTION TAKEN

8. ADJOURNMENT:

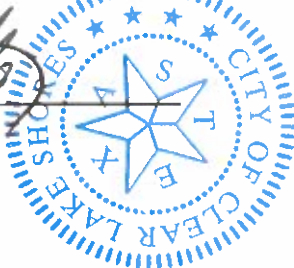
Mayor Otten adjourned the meeting at 8:12 pm

Date Approved: 1/18/22

Attest:

Christy Stroup
 Christy Stroup, City Secretary

Kurt Otten
 Mayor Kurt Otten





CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
Clear Lake Shores, Texas 77565
Office: 281-334-2799 Fax: 281-334-2866

Building Official Report December 8, 2021 – January 4, 2022

Building Department:

Twenty-three new permits were issued since our last meeting. All Twenty-three the permits are minor construction. New home construction at 627 Pine, 830 and 834 Birch.

Current Residential Construction: I currently have ten new homes being constructed in various states of construction. 830 Birch, 834 Birch, 819 Cedar, 622 Pine, 627 Pine, 307 Clear Lake Rd, 1220 Ivy, 227 West Shore, 103 Rosewood, and 1031 Juniper.

Current Residential Permit Review: No new homes under review at this time.

New Commercial Construction:

Clear Water Express Wash: The owner is resolving an issue with Target and the project is on hold until the issue is resolved.

Galveston Bay Brewing Company: The construction is continuing, and the Plumbing and Electrical contractors are working on the beer production area.

Code Enforcement & Waterfront Leases:

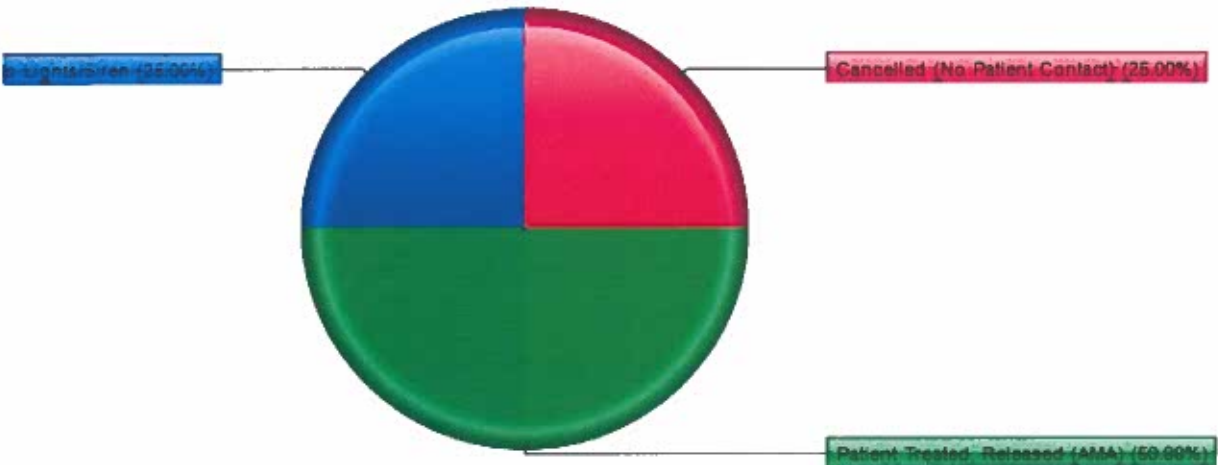
I have one code enforcement & zero waterfront cases.

Clear Lake Shores Disposition Type Breakdown Date: Friday, December 3, 2021
Time: 10:38:56 AM

Dispatched Time between 2021-11-01 and 2021-12-01

Disposition Breakdown

Disposition	Total
Cancelled (No Patient Contact)	1
Patient Treated, Released (AMA)	2
Transported No Lights/Siren	1
	4



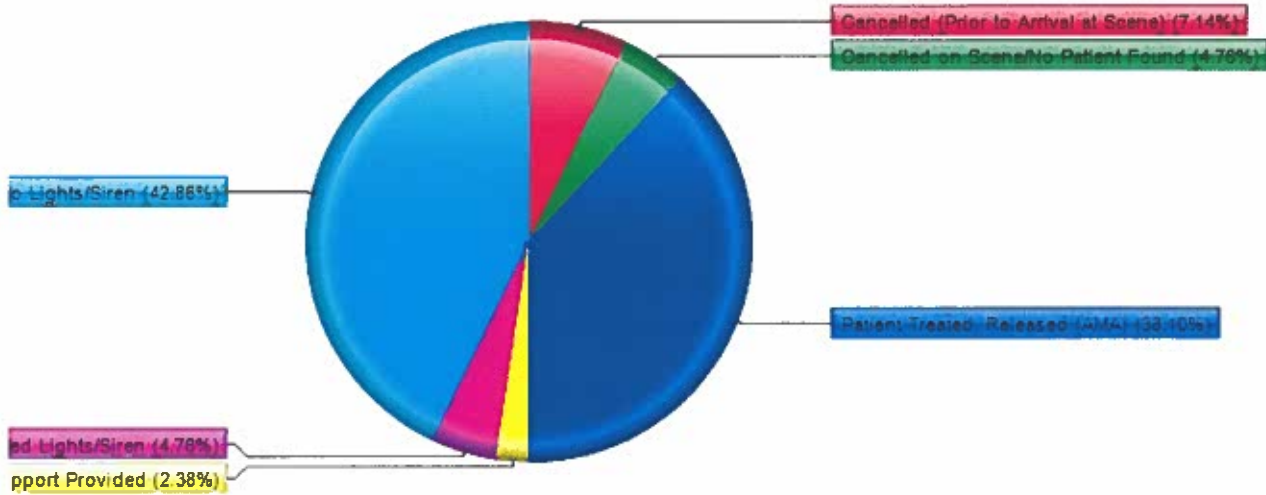
Kemah Disposition Type Breakdown

Date: Friday, December 3, 2021
Time: 10:26:56 AM

Dispatched Time between 2021-11-01 and 2021-12-01

Disposition Breakdown

Disposition	Total
Cancelled (Prior to Arrival at Scene)	3
Cancelled on Scene/No Patient Found	2
Patient Treated, Released (AMA)	16
Standby - Public Safety, Fire, or EMS Operational Support Provided	1
Transported Lights/Siren	2
Transported No Lights/Siren	18
	42



Incident Date between 2021-11-01

and 2021-12-01

County	Medical Trauma	District	Incident Date	Incident Number	Primary Impression	Injury Primary	Injury Detail	At Patient Time	Depart Scene Time	At Destination Time	Patient Contact Time	Scene Time	Trauma Calls
				Count 46									
Galveston													
				County Total 46									
		Clear Lake Shores		Count 1									
			11/14/2021	cancelled									
		Kemah		Count 6									
			11/11/2021	K21-0761									
			11/19/2021	K21-0771					11:44:00 AM			16.00	
			11/20/2021	K21-0772									
			11/23/2021	K21-0779									
			11/30/2021	K21-0789									
			11/30/2021	K21-0791									
		Medical											
		Clear Lake Shores		Count 2									
			11/10/2021	C21-0758	Laceration/Abrasion/Hematoma (minor surface trauma)			10:47:10 AM			0.17		Medical
			11/25/2021	C21-0782	Abdominal Pain			6:50:00 AM	7:07:00 AM	7:18:00 AM	1.00	18.00	Medical
		Kemah		Count 21									
			11/1/2021	K21-0747	Anxiety reaction/Emotional upset			6:33:00 PM			1.00		Medical
			11/2/2021	K21-0748	Suicide attempt	Intentional Self Harm	Attempted Suicide	9:33:30 AM	9:47:00 AM	10:04:00 AM	0.50	14.00	Medical
			11/5/2021	K21-0750	Generalized Weakness			12:35:00 AM			2.00		Medical
			11/5/2021	K21-0751	Seizures			12:25:00 PM	12:45:00 PM	1:00:00 PM	2.00	22.00	Medical
			11/6/2021	K21-0752	Generalized Weakness			11:39:00 AM	12:08:00 PM	12:35:00 PM	2.00	31.00	Medical
			11/6/2021	K21-0751	Unconscious			11:45:00 PM	12:06:00 AM	12:21:00 AM	1.00	22.00	Medical
			11/7/2021	K21-0754	Asthma			3:56:00 PM	4:08:00 PM		2.00	14.00	Medical
			11/9/2021	K21-0756	Pain (Non-Traumatic)			10:52:00 AM	11:03:00 AM	11:40:00 AM	4.00	15.00	Medical
			11/9/2021	K21-0757	Dizziness			10:48:30 PM			0.50		Medical
			11/11/2021	K21-0760	Anxiety reaction/Emotional upset			11:35:00 AM	1:02:00 PM		1.00	88.00	Medical
			11/13/2021	K21-0764	Malaise			2:36:00 PM	2:52:00 PM	3:06:00 PM	1.00	17.00	Medical
			11/18/2021	K21-0768	Ear problem			7:44:00 AM	7:52:00 AM	8:12:00 AM	0.00	8.00	Medical
			11/18/2021	K21-0769	Pain (Non-Traumatic)			9:04:00 AM	9:16:00 AM	9:32:00 AM	1.00	13.00	Medical
			11/21/2021	K21-0773	Malaise			4:07:00 PM			4.00		Medical
			11/21/2021	K21-0774	Abdominal Pain			7:50:00 PM			2.00		Medical
			11/22/2021	K21-0766	Confusion/Delirium			5:01:00 PM			1.00		Medical
			11/23/2021	K21-0778	Unconscious			4:54:00 AM	5:08:00 AM	5:25:00 AM	1.00	15.00	Medical
			11/23/2021	K21-0780	Stroke			8:15:30 AM	8:38:00 AM	8:59:00 AM	0.50	23.00	Medical
			11/26/2021	K21-0786	Altered Mental Status			11:15:00 AM	11:31:00 AM	11:41:00 AM	1.00	17.00	Medical
			11/28/2021	K21-0788	Generalized Weakness			6:09:00 PM			3.00		Medical
			11/30/2021	K21-0790	Acute Respiratory Distress (Dyspnea)			12:05:30 PM	12:22:00 PM	12:47:00 PM	0.50	17.00	Medical
		Medical & Trauma											
		Kemah		Count 6									

		11/3/2021	K21-0749	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant	10:26:00 PM	10:52:00 PM	11:06:00 PM	1.00	27.00	Trauma
		11/11/2021	K21-0759	Acute Pain, not elsewhere classified	Motorized Vehicle Accident	Auto traffic accident injures occupant	9:15:00 AM	9:32:00 AM	9:50:00 AM	1.00	18.00	Trauma
		11/14/2021	K21-0765	Injury of Head	Motorized Vehicle Accident	Auto traffic accident injures occupant	7:40:00 PM			2.00		Trauma
		11/19/2021	K21-0770	Extremity Pain	Falls	Fall on same level	2:33:00 AM	3:01:00 AM		1.00	29.00	Trauma
		11/25/2021	K21-0783	Injury of Shoulder or Upper Arm	Falls	Fall, Unspecified	1:44:00 PM	2:02:00 PM		1.00	19.00	Trauma
		11/28/2021	K21-0787	Injury of Head	Falls	Fall on same level	1:42:00 PM	1:50:00 PM	2:05:00 PM	3.00	11.00	Trauma
Trauma												
	Clear Lake Shores											
			Count 1									
		11/18/2021	C21-0767	Back Pain	Falls	Fall on same level	6:50:00 AM	7:02:00 AM		2.00	14.00	Trauma
	Kemah											
			Count 9									
		11/8/2021	K21-0755	Anxiety reaction/Emotional upset			11:05:00 AM			1.00		Trauma
		11/12/2021	K21-0762	Back Pain	Falls	Fall on same level	7:34:00 AM	7:52:00 AM	8:11:00 AM	2.00	20.00	Trauma
		11/13/2021	K21-0763	Injury of Thigh (Upper Leg)	Pedestrian - Vehicle Accident	Car/pick-up truck/van collision injures pedestrian	2:55:00 AM			1.00		Trauma
		11/15/2021	K21-0766	Injury	Sharp Objects	Foreign body or object piercing skin (e.g. nail, lid of can, metal piece, wood piece, etc.)	11:39:00 AM	11:55:00 AM	12:17:00 PM	1.00	17.00	Trauma
		11/22/2021	K21-0775	Back Pain	Physical Exertion	Lifting Injury	9:15:00 AM	9:36:00 AM	9:54:00 AM	1.00	22.00	Trauma
		11/22/2021	K21-0777	Chest Pain, Other (Non-Cardiac)	Motorized Vehicle Accident	Auto traffic accident injures occupant	6:23:00 PM	6:32:00 PM	6:49:00 PM	1.00	10.00	Trauma
		11/24/2021	K21-0781	Injury	Motorized Vehicle Accident	Auto traffic accident injures occupant	11:54:30 PM	12:07:00 AM		0.50	13.00	Trauma
		11/26/2021	K21-784	Laceration/Abrasion/Hematoma (minor surface trauma)	Assault	Assault by sharp object (stabbing)	5:34:15 AM			0.25		Trauma
		11/26/2021	K21-0785	Injury	Falls	Fall on same level	10:22:30 AM	10:35:00 AM	10:50:00 AM	0.50	13.00	Trauma

City Administrator Report

December 8, 2021 – January 4, 2022

COURT PROCESS: We will continue virtual court.

PARKS: TPWD Project plans are at 95%. A copy has been placed on the website. Staff is reviewing the drawings and we anticipate returning for finalization this week to the engineer.

Sunset/Lowell Brown Fishing Pier – Anticipate this being opened up for use late this week. It has been watered in and is a bit slick on the base. Dry weather will help this condition.

DANIEL DROR AVE: Construction continues on this Galveston Co. project. A single lane of reinforced concrete is nearly complete and additional forms are being placed. This has a March/April completion date.

ECONOMIC DEVELOPMENT CORP (EDC): Will be meeting with landscaper to get quote for EDC project with property owners approval to do a one-time clearing of adjacent properties to Aspen Rd and Jarboe Bayou.

SH146: Construction continues and ahead of schedule. Intermittent closures are anticipated and will be published through social media. Within a month I would expect the intersection at FM2094 and SH146 to become shaded as they install concrete decking/pavement.

PLAZA TEN 06: Looking at project to install a type A drain structure in N/E corner of Captain's Corner. Some in-field measurements will be taken to confirm a previous survey is still valid, so that design may proceed.

CITY HALL: Christmas and New Year's Holidays have concluded. Public works will be actively removing decorations and returning things to pre-holiday normal. Banners lost and tattered have been ordered for the CLR entry. These will be new CLS-themed banners as well as Holiday banners. Street signs that are damaged or worn are being replaced, as are stop signs, park signs (not the large carved name signs).

Replaced exterior light on rear of city hall with LED. Cross walk at Aspen/CLR has parts on order via warranty to fix. Bad circuit board, will function during day hours with powered solar.

Completed some work with the GLO regarding flooding and shoreline issues. The purpose of the meeting is to identify areas of concern. Our unique elevation, proximity to the outfalls, limited detention area are certainly challenges. We rely heavily on building codes, to help mitigate these issues.

TXDoT list of possible enhancements has been submitted per their request. Though it does not mean it will happen at least they are aware of possibilities. Listed LED lighting on FM204 (Miller to Admiralty Way), sidewalks on both sides of road same distance, a four-way turn out at Hanson and FM2094, requested annual maintenance on drainage structures along the corridor and replacement or upgrade of signaling technology at the CLR/FM2094 intersection.

Continued submissions of Mitigation Action Worksheets or MAWs to consultant assisting Galveston Co. with all hazard mitigation plan. Not very exciting but extremely helpful should we experience any number of natural or man-made issues. Most center on storms, some on utility loss, subsidence, expansive soils, tsunamis, flooding, drought, extreme heat and cold, storm surge, etc. Creates a pathway

for future mitigation activities. We are well prepared but also have some work to do. This is also a document that FEMA could base relief and grant opportunities on.

PUBLIC WORKS: Backhoe is currently at paint shop, where it is cleaned and painted prior to the refurb. Materials are in-stock and there should be no delay in completing the specified work. I expect a full update tomorrow and hopefully it can be returned in a matter of a few weeks.

Unable to order power supplies for decorative lighting standards on CLR, suppliers are looking for them as well. European made part, no stock. Will investigate a conversion to standard power with electricians.

We will paint the PW containers when weather is more conducive.

ROADS/DRAINAGE: Paving completed, still trying to find contractors for ditch profiling and cleanouts.

OTHER ITEMS:

Weather: Nothing to report. Last month we experienced Houston autumn, this week we delved into winter. Milder weather will prevail.

AGENDA ITEMS: Under Item 7:

- a) Appoint Judge Richard Cope as Associate Judge (request of Judge Dick Gregg)
(Brent Spier)

Recommend approval

- b) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THAT CERTAIN LEASE MADE BY AND BETWEEN THE CITY OF CLEAR LAKE SHORES, TEXAS, AND MRS. EDNA SUZANNE LEE ON AUGUST 10, 2017 (Brent Spier)

This authorizes Mayor to enter into agreement with Mrs. Lee to allow for licensing agreement.

- c) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEAR LAKE SHORES, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE A LICENSE AGREEMENT REGARDING THE USE OF CERTAIN PROPERTY UNDER LEASE BY THE CITY BY A PRIVATE ENTITY (Brent Spier)

This authorizes the Mayor to enter into an agreement with a private company regarding a licensing agreement. This may require some minor changes after consultation with the other party.

- d) Consider procurement of electronic submission, permitting and approval software with document storage for Building Department. (Brent Spier)

This would allow for electronic record keeping, held record, payment remotely, approvals/fails with pictures on inspection and electronic user generated forms. Providing for transparency and immediate access for those conducting the work. Would allow for professional review by city engineer and fire marshal, regarding plans eliminating and delays in handling paper prints.

- e) ORDINANCE NO. 2022-02: An ordinance adopting Amendment No. 2 to the approved budget of the City of Clear Lake Shores, Texas for the FY22, increasing the amounts in expenditure accounts of the General Fund due to unforeseen

situations; containing findings; providing for severability, and providing other details relating thereto. (Brent Spier)

This adjusts budget for the Lowell Brown Fishing Pier previously approved. Recommend approval.

- f) EXECUTIVE SESSION:** Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person; For consideration of Special Warranty Deed of ABST 18 M Muldoon Survey, Lots 795 & 796, Clear Lake Shores, known as 627 Clear Lake Rd, Clear Lake Shores, TX 77565.
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