



## Meeting Minutes City Council

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Tuesday, March 15, 2022

6:30 p.m.

931 Cedar, CLS, TX 77565

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**Present:** Mayor Kurt Otten, Councilman Rick Fisher, Councilman Alex Scanlon, Councilwoman Monica Ledet, Councilman Randy Chronister, City Administrator Brent Spier, Police Chief Keele, Councilman Steve Wirtes, G.C.H.D. Amy Weber, Building Official Kevin Harrell City Secretary Christy Stroup

### 1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

### 3. PRESENTATION:

City Appreciation Announcement

### 4. REPORTS FROM COUNCIL:

**Councilman Steve Wirtes:** No report

**Councilman Rick Fisher:** Parks & Pool mtg. Chris will report

**Councilwoman Monica Ledet:** No report

**Councilman Alex Scanlon:** New daughter is here – Kate

**Councilman Randy Chronister:** Roads and Drainage meeting this Thursday; Recognized Erick Galvan.

**Mayor Kurt Otten:** Appreciation to the Police Department for all of their efforts to the shooting that happened this past week and a special thank you to Erick Galavan for his heroic efforts in saving the woman involved..

### 5. STAFF REPORTS:

**Chief Keele:** Update on new cars; ready to excess the spare unit; contacted the LESO program for the Hummer and will be getting rid of the Hummer; 917 Grove is an on-going investigation and patience is being requested so that all involved can prepare accurate reports.

**Mayor Otten** stated that some of the departments that report are already providing written reports to City Council and staff. These reports are also part of public record and attached to the minutes for viewing. It was discussed that Amy Weber with GCHD and Rob Zuniga, Fire Chief could come quarterly and be present to report. By reducing the staff reporting for each meeting this would allow the members to carry on with their daily duties. Any feedback from Council is welcome.

**City Administrator Brent Spier:** report attached (attachment a)

### 6. COMMITTEE REPORTS:

Parks and Pool, Roads and Drainage, Zonming Board of Adjustments, Planning and Zoning and Waterfront Compliance.

**Parks and Pool:** Chris Richardson stated they had a meeting last night. Discussion items were graffiti at Deep Hole Park, book boxes, ADA access, dog leash ordinance, boat ramp pot hole repair and golf cart parking signs.

**Roads and Drainage:** Thomas Haaland reported on using base boards for elevation, survey map, R.O.W. obstructions, roadwork for Narcissus and Blue Point.

**Zoning Board of Adjustments:** Patrick Michaelski reported met on March 7<sup>th</sup> – one item was removed and second item was for signage and approved 4 to 1.

**Planning and Zoning:** Will meet March 28, 2022 at City Hall.

**Waterfront Compliance:** Alex Scanlon stated they have not met

**7. CIVIC CLUB:**

Teresa Otten reported: Fun Run, Golf Card Parade, Easter Egg Hunt, Sunrise Service coming up.

**8. CLS 60<sup>TH</sup> ANNIVERSARY CELEBRATION COMMITTEE:**

Teresa Otten reported: Picnic on April 30<sup>th</sup>, games, vintage car parade and a bunch of other activities.

**9. ECONOMIC DEVELOPMENT CORPORATION:**

Thomas Haaland reported that they are working on Galveston Bay Brewery Parking and are also researching grants for parking.

**10. PUBLIC COMMENTS:**

No comments

**11. NEW BUSINESS:**

**CONSENT AGENDA:**

- a. Check Register: 02/24/22 thru 03/09/22
- b. Council Meeting Minutes: 03/01/22 (Regular)

**CONSENT AGENDA PASSED**

**12. COUNCIL BUSINESS: Discussion and possible action may be taken on the following items:**

- a. Approve Order of Cancellation for General Election May 7, 2022.

Councilwoman Ledet made motion to approve order  
Councilman Fisher second the motion

**MOTION PASSED UNANIMOUS**

- b. Schedule one City Council meeting a month during the summer months.

Mayor Otten stated that he would like to revert back to the same schedule as last month but have the meeting the first Tuesday of the month and combine both meeting items.

Councilman Fisher made motion to approve new council meeting schedule for the months of May, June, July and August.  
Councilwoman Ledet second the motion

**MOTION PASSED UNANIMOUS**

- c. Approval to host September GCMCA meeting.

Councilwoman Ledet made motion to host September meeting  
Councilman Chronister second the motion

**MOTION PASSED UNANIMOUS**

13. **ADJOURNMENT:**

**Mayor Otten** adjourned the meeting at 7:08 pm

Date Approved: 4-5-22

Attest  
Chrisy Stroup  
Chrisy Stroup, City Secretary



Kurt Otten  
Mayor Kurt Otten

## City Administrator Report

March 2 - 15, 2022

**COURT PROCESS:** Court will be virtual. Completing evaluation of upgrading current or going with new court management software. This has been a lengthy process.

**PARKS:** TPWD Project plans are at 95%, with rev c. Permitting paperwork is being compiled for submission. Met with Park Committee to give update.

Sunset/Lowell Brown Fishing Pier – dangerous tree has been removed.

**DANIEL DROR AVE:** On-site progress meeting completed. Intersection at Hanson and Daniel Dror is being driven around. PD notified, this stop sign intersection. Working to get temporary delineators to stop this practice and allow grass to grow. Possible enforcement action may be taken as this damaging this area.

**ECONOMIC DEVELOPMENT CORP (EDC):** Walker Parking working on additional proposal/study of area of concern. Mrs. Lee is working with another attorney to answer questions regarding Amendment to Agreement. This drives Licensing Agreement with GBB.

**SH146:** Construction continues and ahead of schedule. Intermittent closures are anticipated and will be published through social media.

**PLAZA TEN 06:** I approved the quote to get elevations on the area prior to any design by C-F. Three design possibilities, one 60' to type A in from of Soulfreak, 80' run to type A structure already located within side yard area, and 215' run to stormwater drain on Aspen between Okies and Tamberella building and then through West parking lot. Smaller runs have conflicts with utilities, unknown until excavated. This will determine some aspects of design. They are anticipated on-site this week according to their work schedule. \*\*Crews were expected last week on-site. Will contact C-F for update\*\*

**CITY HALL:** New 60<sup>th</sup> anniversary banners have been received. Banner holders have been purchased. Additional banners along FM2094 when brackets are received. New decals ordered and installation forthcoming for front doors. This will support our city/EDC logos and hopefully will make navigating city hall easier for visitors.

**PUBLIC WORKS:** Backhoe has arrived back at city. Technician will come out for touch up painting and a few other issues that are relatively minor. Public works filled hole at Shell Bottom pull out area, will move little library from Deep Hole to Triangle Park to prevent vandalization and increase use with visibility. Graffiti cleaned up at Deep Hole, PD advised.

Still unable to order power supplies for decorative lighting standards on CLR, suppliers are looking for them as well. European made part, no stock. Will investigate a conversion to standard power with electricians. Electricians have been on site and are developing a quote to migrate to a more manageable system.

Single furnace box was updated to newer model with better breakers.

We will paint the PW containers when weather is more conducive.

**ROADS/DRAINAGE:** Still trying to find a viable contractor for ditch profiling and cleanouts. Anticipate crack sealing on perimeter Shore Drives and Clear Lake Road as we have available funds – contractor was out of town but should be able to look job over this week. Meeting with surveying companies and decision by R&D to move forward with High Tide to establish five reference points located on the island side and have them confirmed by USGS. This will improve accuracy and efficiency of surveys to follow. Blue Point is anticipated to be a full depth reclamation late this year. These will be bid jobs due to cost, over \$50,000. \*\*Working of RFP for Blue Point work. Crack sealing should start within a month. \*\*

**OTHER ITEMS:**

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March 9, 2022 was an active day for our city, sadly. Chief Keele will provide what information as appropriate during the investigation phase of this event. HIPPA requirements limit information regarding our employee/officer but he is working toward recovery and healing.

Weather: Nothing notable to report.

Power drop to city hall will be relocated to the primary line feeding off CLR. This will result in greater uptime for our critical operations as a city. This will not require a complete relocation of our primary service, that was very expensive based on our last estimate. \*\* This is with CenterPoint and they will work into their schedule.\*\*

With no election needed, we can move forward on some anticipated projects that normally would happen post election. Congratulations to the unopposed candidates who chose to continue their work on behalf of the city and its residents.

Will be looking to schedule some training regarding emergency operations for elected officials. This can be done on-site in CLS with Galveston County OEM personnel, anticipate a 4 hour window with many breaks. Moves quickly with smaller group of known folks. There is no cost.

Starting process of planning for Strategic Plan Update. This will incorporate the CC and EDC and city staff in reviewing last plan updates, looking to the future of the city, milestones in development, accessing current plan, making changes as needed and working to anticipate the growth and development of the city over the next 5, 10 and 20 years possibly. I will meet with Ron Cox next week, after Nassau Bay to discuss planning – currently booking May 2022.

**AGENDA ITEMS:**

12. a. Approve Order of Cancellation for General Election May 7, 2022. (Brent Spier)

**Administrative procedure only, recommend approval.**