



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, March 21, 2023

6:30 p.m.

931 Cedar, CLS, TX 77565

Present: Mayor Kurt Otten, Councilman Rick Fisher, Councilman Alex Scanlon, Councilwoman Monica Ledet, Councilman Randy Chronister, Councilman Steve Wirtes, Interim CA Brant Gary, Interim Police Chief Donaldson, City Secretary Christy Stroup, Olson & Olson Atty. Tom Ramsey

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten led the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Steve Wirtes: Galv. Bay Brewery soft opening this week

Councilman Rick Fisher: Craig Ward Bench is being shipped this week

Councilwoman Monica Ledet: Dr. Karen Hibolt with CCISD will speak at the Clear Lake Chamber on March 29; Saturday, April 15th is 5K fun run to raise scholarships.

Councilman Alex Scanlon: Met with Brad last week and Roads and Drainage projects will be moving forward

Councilman Randy Chronister: No report

Mayor Kurt Otten: Galveston County Food Bank drop off is at City Hall

4. STAFF REPORTS:

Interim Chief Donaldson: No report

City Administrator Brant Gary: Report Attached (attachment a)

5. COMMITTEE REPORTS:

Parks and Pool: Chris Richardson reported: pool fob system approved; thanked the City Secretary for the timeline of the pool pass system installment due dates; new member approved last meeting; Triangle Park birdhouses have been put on hold until later when time allows to be addressed.

Roads and Drainage: Alex Scanlon reported: Bridge evaluation; Narcissus resurfacing; Forest or Pine new catch basins/culverts.

ZBOA: Patrick Michaelski reported: No meetings

P & Z: Patrick Michaelski reported: Architect in Houston talked about a resort in our area

WCC: No report

6. CIVIC CLUB: No report

7. EDC: No report

C. Mtg. Min. 03/21/2023

8. PUBLIC COMMENTS:

Patrick Michaelski - 1019 North Shore – stated his support for David Donaldson as Chief of Police

Lynda Michaelski – 1019 North Shore - stated her support for David Donaldson as Chief of Police

9. CONSENT AGENDA:

- a. Check Register: 03/02/23 thru 03/15/23
- b. Council Meeting Minutes: 03/07/23 (regular)
- c. WF Transfer E-126: Jackson to Hulcy
- d. WF Transfer B-018: Thomas to Elliott
- e. Investment Report for quarter ending 12/31/22

CONSENT AGENDA PASSED

10. NEW BUSINESS: Discussion and possible action may be taken on the following items:

- a. Split Waterfront Lease D-093A into 2 parcels: D-93A1 – 40.19' and D-093A2 – 38.50'.

Due to the parcel to be transferred is in excess of 40' and the total Right of Way footage had a discrepancy on survey vs. paperwork submitted this item was tabled for the leaseholder to make corrections.

Councilman Scanlon made motion to table to next meeting
Councilwoman Ledet second the motion

MOTION PASSED with 4 YES and 1 No – Councilman Wirtes

- b. Transfer of WF Lease D-93A1: Ted and Betty Guthrie to Chris Geppert.

Tabled to next meeting

- c. ORDINANCE NO. 2023-04: AN ORDINANCE ADOPTING CURFEW HOURS FOR MINORS IN THE CITY OF CLEAR LAKE SHORES AND MAKING IT A VIOLATION FOR (1) A MINOR TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; (2) A PARENT OR GUARDIAN OF A MINOR TO KNOWINGLY PERMIT, OR BY INSUFFICIENT CONTROL, ALLOW A MINOR TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS, OR (3) AN OWNER, OPERATOR, OR ANY EMPLOYEE OF AN ESTABLISHMENT TO KNOWINGLY ALLOW A MINOR TO REMAIN UPON THE PREMISES OF THE ESTABLISHMENT DURING CURFEW HOURS; PROVIDING FOR DEFENSES TO THE VIOLATION; PROVIDING FOR AN ENFORCEMENT PROVISION: PROVIDING FOR A PENALTY TO BE FINED FOR BACK OFFENSES AGAINST THE ORDINANCE OF NOT MORE THAN FIVE HUNDRED DOLLARS (\$500.00) FOR BACK DAY OR PART OF A DAY THE VIOLATION EXISTS; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION BY CAPTION ONLY AND AN EFFECTIVE DATE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EMERGENCY.

Councilman Chronister made motion to approve Ord. No. 2023-04
Councilman Wirtes second the motion

MOTION PASSED UNANIMOUS

- d. ORDINANCE 2023-05: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CLEAR LAKE SHORES, TEXAS TO ADOPT GENERAL CHANGES TO THE ORDINANCES BY AMENDING CHAPTER 80: WATERFRONT LOTS – ARTICLE II: LEASES – SECTION 80-23: LEASING – SUBSECTION (d).

Councilman Scanlon made motion to approve Ord. 2023-05
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- e. RESOLUTION 2023-09: A RESOLUTION ADOPTING THE INVESTMENT POLICY OF THE CITY OF CLEAR LAKE SHORES.

Councilman Rick Fisher made motion to approve Res. 2023-09 with the addition of adding Cheryl Hunter on the board of review.
Councilman Chronister second the motion

MOTION PASSED UNANIMOUS

- f. Review and approve Pool Membership Rules and Application Packet for 2023/2024 swim season.

Councilman Chronister made motion to approve packet
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- g. **EXECUTIVE SESSION:** A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Recessed to Executive Session: 6:55 pm
Resumed from Executive Session: 7:44 pm

- b. **Action from EXECUTIVE SESSION:** A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Police Chief and City Administrator.

Councilman Wirtes made motion to extend offer to David Donaldson for permanent Chief of Police position.
Councilman Fisher second the motion

MOTION PASSED UNANIMOUS

8. **ADJOURNMENT:**

Mayor Otten adjourned the meeting at 7:45 pm

Date Approved: 4-18-23

Attest:

Christy Stroup, City Secretary



Mayor Kurt Otten

CITY ADMINISTRATOR'S WHAT'S HAPPENING

March 17th , 2023



281-334-2799



THE NEWS

Wishing all a very prosperous St. Patrick's Days.

Pool & Parks

The Anchor Art Sculpture has been sent out for restoration.

All Children's playground equipment is being evaluated for safety and potential

TRANSPORTATION Roads & Drainage

CA is working with the committee to identify and prioritize RFQ and RFP needs to be published in April 2023

CLS STAFFING

Theresa Viola has done a wonderful job with city communications. Unfortunately she will be pursuing some additional opportunities. We are thankful she will still be in the community and for all she has done.

We are happy to announce we have offered the communication specialist position to Valerie Lara. She comes to us with a degree in public relations and a minor in english. Please join me in welcoming her to our team.



TRANSPORTATION CALL FOR PROJECTS



ALTERNATE TRANSPORTATION

Update: Discussions continue between Clear Lake Shores, Kemah, and League City on project planning.

CITY ADMINISTRATOR'S WHAT'S HAPPENING



March 17th, 2023

281-334-2799



PARKS & POOL

Update: New entry system has been ordered. The new pool membership will go to council for approval on 3/21. Reminder to all current membership will end on 04/30/2023

PARKING



Update: CA has met with demolition crew and electrician to relocate parking lot platform. Waiting for quotes to return for presentation to EDC and Council.

Work order submitted to remove gas lines.



FEMA

COMMUNITY ASSISTANCE VISIT

FEMA staff are in the area working on the expanded survey.

We are working with state NFIP staff to schedule date for town hall meeting on flood plain management and insurance.