



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, April 4, 2023

6:30 p.m.

931 Cedar, CLS, TX 77565

Present: Mayor Kurt Otten, Councilman Rick Fisher, Councilman Alex Scanlon, Councilwoman Monica Ledet, Councilman Randy Chronister, Councilman Steve Wirtes, City Admin. Brad Goudie, Police Chief Donaldson, City Secretary Christy Stroup, CFO Cheryl Hunter

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten led the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Steve Wirtes: No report

Councilman Rick Fisher: No report

Councilwoman Monica Ledet: No report

Councilman Alex Scanlon: No report

Councilman Randy Chronister: No report

Mayor Kurt Otten: Spoke of two bills – SB1787 and HB3921 that would prevent municipal governments from requiring minimum lot sizes greater than 1400 sq ft to build a home on. This is unreasonably small compared to our existing ordinance of minimum lot size to be 4,000 sq. ft. Mayor will be submitting a letter to support a BAHEP Resolution in opposition of these two bills.

4. STAFF REPORTS:

Chief Donaldson: Stats for March (attachment a)

City Administrator Brad Goudie: Report Attached (attachment b)

5. PUBLIC COMMENTS:

NO COMMENTS

6. CONSENT AGENDA:

a. Check Register: 03/16/23 thru 03/29/23

b. CC / EDC Workshop Minutes: 03/07/23

CONSENT AGENDA PASSED

7. NEW BUSINESS: Discussion and possible action may be taken on the following items:

- a. Increase Clear Lake Shores Clubhouse rental rates.

Councilman Wirtes provided a comparison of CLS rental rates compared to surrounding cities with rental facilities. He suggested we raise our rates to be more in line with what other cities are charging. He also stated that the increase in rates might offset some of the cost to repair

some of the cosmetic needs for our clubhouse.

Councilman Steve Wirtes made motion to increase rates as presented on attached fee schedule
Councilwoman Ledet second the motion

Several discussion items came up concerning our facility compared to other cities. Cleaning of the clubhouse after an event and how to include or deduct a cleaning fee with the rental.

After discussion City Council tasked CA Brad Goudie to do an analysis of the surrounding cities and provide a recommendation based off of his findings.

Councilman Wirtes amended his motion to bring back to City Council the first meeting in May.
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- b. Approve \$15K contract for demolition of 914 FM 2094. Funded by EDC, approved by EDC 10.11.22.

Councilman Scanlon made motion to approve \$15K contract
Councilman Chronister second the motion

MOTION PASSED UNANIMOUS

- c. Approve road striping of Daniel Dror Ave. from FM 2094 to Hanson Road. \$7,120 funded by Roads and Drainage Maintenance Fund.

Councilman Chronister made motion to approve road striping as stated
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- d. Approve road striping of Hanson Road from Daniel Dror Avenue to Dror Road. Funded by Roads and Drainage Maintenance Fund.

CA Brad Goudie stated that the quote for this portion of the road had not been received as of today but estimates it to be close to the same since the distance is basically the same.

Councilman Scanlon asked if the quote coming in, included the Stop Sign stop marks as well?
Brad said that he would confirm.

Councilman Scanlon made motion to approve road striping as stated with an amount not to exceed \$10K.
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- e. **ORDINANCE 2023-05: AN ORDINANCE ADOPTING AMENDMENT NO. 2 TO THE APPROVED BUDGET OF THE CITY OF CLEAR LAKE SHORES, TEXAS FOR THE FY23, INCREASING TEHR AMOUNTS IN EXPENDITURE ACCOUNTS OF THE GENERAL FUND DUE TO UNFORESEEN SITUATIONS; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING THERETO.**

Cheryl Hunter, CFO provided a description of the changes in the budget with explanation.

Councilman Fisher made motion to adopt Ord. 2023-05
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- f. Approve replacement of PW utility vehicle damaged in accident. Texas Yamaha Motorsports in the amount of \$10,619.59. (\$4m500 TMLIRP and \$6,116.59 budget amendment)

Councilwoman Ledet made motion to approve replacement of PW utility vehicle as stated.
Councilman Wirtes second the motion

MOTION PASSED UNANIMOUS

- g. Approve professional janitorial services for City Hall and Clubhouse.

City Secretary Christy Stroup presented quotes from 4 different entities. Requested City Council to approve DK Dustbusters for the services requested.

Councilwoman Ledet made motion to approve DK Dustbusters for cleaning services
Councilman Scanlon second the motion


MOTION PASSED UNANIMOUS

8. **ADJOURNMENT:**

Mayor Otten adjourned the meeting at 7:30 pm

Date Approved: 4-18-23

Attest:


Christy Stroup, City Secretary




Mayor Kurt Otten

TOTAL SUMMARY OF STATS

March 2023

Traffic Contacts	99
Driving While Intoxicated	2
Narcotic Offenses	7
Accidents	3
Fraud	1
Disturbance	4
Theft	6
Arrests & Warrants	13
Undesirable	6
Assist other Agency	7
Residential Checks	28
Business Checks	370

CITY ADMINISTRATOR'S WHAT'S HAPPENING

April 4th , 2023



281-334-2799



THE NEWS

"If your actions inspire others to dream more, learn more, do more and become more, you are a leader." - John Quincy Adams

Pool & Parks

The Anchor Art Sculpture has been restored. Be watching for its return to Sun Dial Park

Roads & Drainage

CA is working on restriping Daniel Dror Ave (old section) and Hanson Rd.

CA evaluating other needs

TRANSPORTATION ALTERNATIVES

Update: Discussions continue between Clear Lake Shores, Kemah, and League City on project planning.

SHELL BOTTOM PARK

This project is currently on the School Land Board agenda for 04/04/2023 for approval. Once approved, CA will work with Shelmark to advance the application



CITY ADMINISTRATOR'S WHAT'S HAPPENING

April 4th, 2023



281-334-2799



PARKS & POOL

Update: New equipment will be installed on 05/01. Staff training to occur early April. Reminder to all current membership will end on 04/30/2023

PARKING



FEMA

COMMUNITY ASSISTANCE VISIT

FEMA staff will be sending first expanded scope assessment in the coming days for city response.

City staff will be working with Cahoon Consulting to maximize efforts and expedite requests.

NFIP Staff requested townhall meeting to be held after CAV complete.

Update: CA bringing contract to CC meeting 04/04 for demo approval.

Work order submitted to remove gas lines.