



Meeting Minutes City Council

City of Clear Lake Shores City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 281-334-2799 or write to 1006 South Shore Drive, Clear Lake Shores, Texas 77565, at least 48 hours in advance of the meeting.

Tuesday, April 5, 2022

6:30 p.m.

931 Cedar, CLS, TX 77565

Present: Mayor Kurt Otten, Councilman Rick Fisher, Councilman Alex Scanlon, Councilwoman Monica Ledet, Councilman Randy Chronister, Councilman Steve Wirtes, City Administrator Brent Spier, Police Chief Keele, City Secretary Christy Stroup, City Attorney Loren Smith.

1. CALL TO ORDER & DETERMINATION OF QUORUM:

Mayor Otten called meeting to order at 6:33 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE TEXAS FLAG.

Mayor Otten lead the Pledge of Allegiance to the Flag of the United States of America and the Texas Flag

3. REPORTS FROM COUNCIL:

Councilman Steve Wirtes: No report

Councilman Rick Fisher: No report

Councilwoman Monica Ledet: No report

Councilman Alex Scanlon: No report

Councilman Randy Chronister: Enjoyed the festivities over the weekend

Mayor Kurt Otten: Successful garage sale; 60 th Anniversary Celebration is April 30th and you can purchase items on the CLS60 website; students from the Leader in Me Program at Stewart Elementary will be at the next council meeting.

4. STAFF REPORTS:

Chief Keele: March 2022 stats; update on Ofc. Galvan; all equipment is at the dealership for installation in the new Explorers; Sgt. Behler started at Texas City PD on Monday.

City Administrator Brent Spier: report attached (attachment a)

reports attached from the Building Official (attachment b) and Galv. Cty. Health Dist. (attachment c)

5. PUBLIC COMMENTS:

Resident Roger DeRick – 201 Blue Point: expressed concerns about parking on Blue Point and requested the city look into what could be done to rectify the situation.

6. NEW BUSINESS:

CONSENT AGENDA:

a. Check Register: 03/01/22 thru 03/30/22

b. Council Meeting Minutes: 03/15/22 (Regular)

c. Investment report for quarter ending December 31, 2021

CONSENT AGENDA PASSED

7. **NEW BUSINESS: Discussion and possible action may be taken on the following items:**

- a. Review and approve proposal from Ron Cox regarding Strategic Plan Update and Workshop on June 30, 2022.

Councilman Scanlon made motion to approve proposal from Ron Cox
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- b. EXECUTIVE SESSION: Pursuant to Section 551.72 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person: Galveston Bay Brewery

- c. EXECUTIVE SESSION: A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

RECESS TO EXECUTIVE SESSION: 6:57 pm

RECONVENE FROM EXECUTIVE SESSION: 8:15 pm

- d. Action from EXECUTIVE SESSION: Pursuant to Section 551.072 authorizes a governmental body to deliberate in executive session on certain matters concerning real property: A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person: Galveston Bay Brewery.

Councilman Chronister made motion to amend license agreement to remove 50% of alcohol provision and add the exhibits.
Councilwoman Ledet second the motion

MOTION PASSED UNANIMOUS

- e. Action from EXECUTIVE SESSION: A governmental body may conduct an executive session to discuss matters dealing with individual officers or employees. Specifically, this exception allows governmental bodies to: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

NO ACTION TAKEN

8. **ADJOURNMENT:**

Mayor Otten adjourned the meeting at 8:17 pm

Date Approved: 4-19-22

Attest:

Christy Stroup
Christy Stroup, City Secretary



Kurt J. Otten
Mayor Kurt Otten

City Administrator Report

March 16 – April 5, 2022

COURT PROCESS: Court will be virtual. Completing evaluation of upgrading current or going with new court management software. This has been a lengthy process.

PARKS: TPWD Project plans are at 95%, with rev c. Permitting paperwork is being compiled for submission. Met with Park Committee to give update. **Updated RGO portal with amendment materials, and signed forms, also provided required quarterly update/report. Still awaiting completed sealed drawings for submission to RGO portal and Texas Licensing as part of the project requirements. Bid materials would be next item. **

DANIEL DROR AVE: On-site progress meeting completed. Intersection at Hanson and Daniel Dror is being driven around. PD notified, this is a stop sign T intersection. I received information on delineators and thought they should be installed, at next on-site review we will review status. Early May delivery of traffic standards to complete the job. Road will remain closed at FM518 until the intersection is completed with signalization/

ECONOMIC DEVELOPMENT CORP (EDC): Walker Parking working on additional proposal/study of area of concern. Mrs. Lee has executed the Amendment to Agreement. Licensing Agreement with GBB is next.

SH146: Construction continues and ahead of schedule. Intermittent closures are anticipated and will be published through social media.

PLAZA TEN 06: I approved the quote to get elevations on the area prior to any design by C-F. Three design possibilities, one 60' to type A in front of Soulfreak, 80' run to type A structure already located within side yard area, and 215' run to stormwater drain on Aspen between Okies and Tamberella building and then through West parking lot. Smaller runs have conflicts with utilities, unknown until excavated. This will determine some aspects of design. **Received survey/elevation data from C-F, currently reviewing. We also are working to get front catch basins FM2094 cleaned out as they have debris in them. This will require a vacuum truck, and will be outside contractor.**

CITY HALL: City Hall entrance has been updated with directional arrow for those needing specific departments or library. This is very clean look.

Police Unit 1407 was sold on Municbid for \$10,600 and was driven away yesterday. PD Hummer is expected to be moved shortly to a new home in Cherokee County and the emergency management trailer is currently at \$2,500 on Municbid and short of the reserve (5 days remain).

PUBLIC WORKS: Working to replace some stop signs, posts have been ordered. PW is working to replace some of the weather damaged birdhouses at Triangle Park. They are aging quickly and have decayed we like to keep them looking good.

Still unable to find or order power supplies for decorative lighting standards on CLR, suppliers are looking for them as well. European made part, no stock. Will investigate a conversion to standard power with electricians. Electricians have been on site and are developing a quote to migrate to a more manageable system. They have identified a possible replacement but it would require all lights to be changed out.

We will paint the PW containers when weather is more conducive.

ROADS/DRAINAGE: Still trying to find a viable contractor for ditch profiling and cleanouts. Anticipate island-wide crack sealing starting in a couple weeks. High Tide is currently establishing five reference points located on the island side and will have them confirmed by USGS. This will improve accuracy and efficiency of surveys to follow. Blue Point is anticipated to be a full depth reclamation late this year. These will be bid jobs due to cost, over \$50,000. **Working of RFP for Blue Point is out for proposals. One received below threshold for bid – awaiting others. **

OTHER ITEMS:

Weather: Nothing notable to report. We are preparing for this years' storm season, debris removal is confirmed and I will sign an extension for debris monitoring. Working on RFPs to release in late 2022 (removal), early spring 2023 (monitor) to start the process again.

Power drop to city hall will be relocated to the primary line feeding off CLR. This will result in greater uptime for our critical operations as a city. This will not require a complete relocation of our primary service, that was very expensive based on our last estimate. ** This is with CenterPoint and they will work into their schedule.**

Will be looking to schedule some training regarding emergency operations for elected officials. This can be done on-site in CLS with Galveston County OEM personnel, anticipate a 4 hour window with many breaks. Moves quickly with smaller group of known folks. There is no cost.

Starting process of planning for Strategic Plan Update. This will incorporate the CC and EDC and city staff in reviewing last plan updates, looking to the future of the city, milestones in development, accessing current plan, making changes as needed and working to anticipate the growth and development of the city over the next 5, 10 and 20 years possibly. **Agenda item**

AGENDA ITEMS:

7. a. Review and approve proposal from Ron Cox regarding Strategic Plan Update and Workshop on June 30, 2022. (CA Brent Spier)

Mr. Ron Cox has been involved with the city and is familiar with our unique characteristics. As the last Strategic Update took place a few years ago and the plan is a evolving plan – that provides clarity, unity and shared vision to our CLS residents, elected officials and staff, it is time for an update. This proposal would combine EDC and CC in a shared effort with shared costs. I still would need to approach the EDC. I consider the plan integral to all of our missions and visions. Tentatively scheduled end of June as Mr. Cox 's schedule pretty full, between family, work and vacation/retirement. Updating the strategic plan, was identified by the last CC/EDC group as important and should be done in 3-5 years. Visioning for the future could also be accommodated.

Recommend approval to proceed.



CITY OF CLEAR LAKE SHORES

1006 South Shore Drive
Clear Lake Shores, Texas 77565
Office: 281-334-2799 Fax: 281-334-2866

Building Official Report March 16, 2022 – April 4, 2022

Building Department:

Fifteen new permits were issued since our last meeting. Fourteen of the permits are minor construction. A permit for a stage to be built at 1010 FM 2094 (Okie's Yardhouse).

Current Residential Construction: I currently have eight new homes being constructed in various states of construction. 830 Birch, 834 Birch, 819 Cedar, 627 Pine, 307 Clear Lake Rd, 227 West Shore, 103 Rosewood, and 1031 Juniper.

New Commercial Construction:

Galveston Bay Brewing Company: The construction is continuing. The general contractor is working on the metal stud framing, back patio area, and new platform of the East side of the building for a new electric service. Construction on the inside has slowed down. Originally Galveston Bay Brewing Co was going to build out in phases with the production to be complete first, but the owner has bought different kitchen equipment, modifying the kitchen, and is proceeding with the kitchen phase as well. They are currently making changes inside the building and requires a re-submittal of the plans for review. I am waiting the re-submittal and will keep City Council abreast of the changes to come.

Code Enforcement & Waterfront Leases:

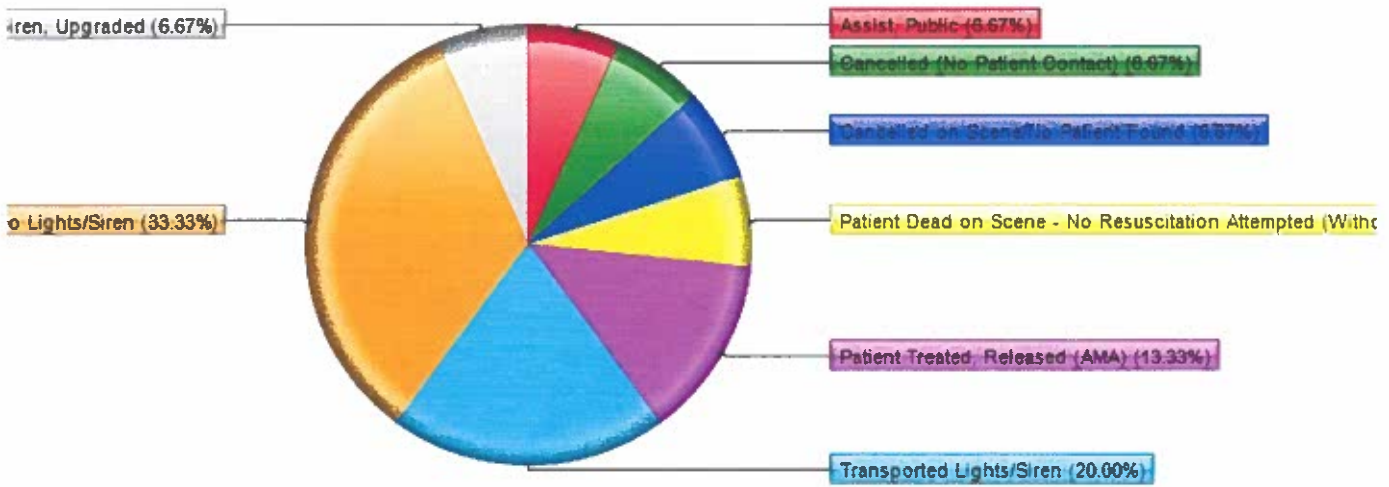
I have one code enforcements & 50 waterfront cases.

Clear Lake Shores Disposition Type Breakdown Date: Monday, April 4, 2022
Time: 9:21:44 AM

Dispatched Time between 2022-03-01 and 2022-04-01

Disposition Breakdown

Disposition	Total
Assist, Public	1
Cancelled (No Patient Contact)	1
Cancelled on Scene/No Patient Found	1
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	1
Patient Treated, Released (AMA)	2
Transported Lights/Siren	3
Transported No Lights/Siren	5
Transported No Lights/Siren, Upgraded	1
	15



Kemah Disposition Type Breakdown

Date: Monday, April 4, 2022
Time: 9:24:01 AM

Dispatched Time between 2022-03-01 and 2022-04-01

Disposition Breakdown

Disposition	Total
Assist, Public	3
Cancelled (Prior to Arrival at Scene)	1
Cancelled on Scene/No Patient Found	3
Patient Treated, Released (AMA)	28
Patient Treated, Transported by Law Enforcement	2
Standby - Public Safety, Fire, or EMS Operational Support Provided	1
Transported No Lights/Siren	15
	53

