

Jonny Boultinghouse, President
Thomas Haaland, Vice President
Mark Atherton, Secretary
Mike Pons, Director
Ronnie Richards, Director
Jesse Young, Director
Susan Baker, Director



EDC Regular Meeting Minutes

Tuesday, September 12th, 2023 – 6:30 p.m.

Clear Lake Shores Clubhouse, 931 Cedar Road Clear Lake Shores, TX 77565

1) Call to Order @ 6:31 PM

Attendees – Jonny Boultinghouse, Thomas Haaland, Mark Atherton, Mike Pons, Ronnie Richards, Susan Baker

Absent- Jesse Young

2) Director Comments

- Jonny – 3 EDC positions are up for renewal in October (Mark Atherton, Jesse Young, Ronnie Richards)
- Thomas – Would like to see the city address an ordinance to prohibit businesses from parking their vans/work vehicles in the city lots
- Mark – None
- Mike – None
- Ronnie – Nov 17 is a training for EDC personnel
- Susan – None

3) City Update – Brad

- Second half concrete pour for West parking lot will start tonight. Striping to take place in about 10 days after
- Boat Ramp project update – we are required to submit an Endangered Species Study. One portion is already complete. Will take another several months to close out the “planning” phase and move to construction phase

4) Unscheduled Visitors – Doris Sanders – CLS History Committee – Would like to have EDC and City consider purchase of Winter’s property for sale on Clear Lake Road.

5) Consent Agenda:

- a) August 2023 Financials
 - b) August 2023 Check Registry
 - c) Minutes of EDC Regular Meeting of August 8th, 2023
- No comments, accepted as is

- 6) Approve a contract with Gregg & Gregg, PC, Attorneys at Law, with Dick H. Gregg, III serving as lead counsel for the Clear Lake Shores Economic Development Corporation – Jonny Boultinghouse
 - City and Plaza Ten have already established their contract. Need to approve for EDC.
 - Ronnie Richards motion to approve, Thomas Haaland second – Motion passes unanimously
- 7) Discussion and possible action to approve FY24 Annual Budget – Cheryl Hunter
 - Budget year is Oct 1, 2023 – Sept 30, 2024
 - Proposed budget essentially flat year over year
 - Ronnie Richards motion to accept budget and approve, Thomas Haaland – second – Motion passed unanimously
- 8) Discussion and possible action related to replacement of the fence adjacent to the West Public Parking Lot and Skipper's Cafe – Brad Goudie
 - Brad met with fence contractor to obtain budget quote for 150 feet of 4 foot high vinyl coated chain link fence. Estimated around \$4500
 - Ronnie Richards indicated Town Center codes did not allow for chain link fencing. Brad will seek clarification.
 - Fence will include a pedestrian gate for access to Skippers
 - No action needed at this time
- 9) Discussion and possible action to sponsor a hazardous waste drive for the citizens of CLS – Thomas Haaland
 - Have been trying to contact AmeriWaste with little success. City has a contract so should have a sales representative contact. Thomas to get from Brad.
 - No action taken
- 10) Discussion on adding signage and wayfinding in the business/commercial districts of CLS – Susan Baker
 - Susan provided a presentation of goals, deliverables, and options for signage
 - Has also spoken with design firm that worked with Seabrook on their signage. Will seek a preliminary proposal from them
- 11) Discussion and possible action to help fund and sponsor a music related ceremony and event during the certification of Clear Lake Shores as a music-friendly-community by Texas Music Office – Jonny Boultinghouse
 - Targeting October 21 (Saturday) for an event
 - Need sponsorship from Public Relations Funds in Budget
 - Ronnie Richards motion to provide up to \$2000 in support of this music event and ceremony, Mike Pons – Second. Motion passed unanimously.
- 12) Discussion on design and location of ride share bench and signage in Town Center – Mike Pons
 - Provided proposal with signage and estimated costs
 - Funding was approved in last month's meeting
 - Mike will forward his information to Brad for purchase and installation.

13) Discussion and possible action on entering into a professional services agreement with LJA Planning & Landscape Architects to assess city's parks – Ronnie Richards

- Peter Caldwell from LJA Planning spoke about doing a "parks" assessment for the City. They are currently working with Kemah on a similar exercise.
- Deliverable would be findings, assessments, recommendations and workshops to assist implementation.
- Would take 2-3 months for data collection, analysis, and field reviews
- Estimated cost around \$22,500. There is potential some grant money would be available, however they do not do grant request writing.
- No action taken

14) Discussion and possible action to approve budgeted training funds for all EDC board members, City Council Members, and City Administrator to attend the Houston November 17, 2023, ED Sales Tax Workshop to meet the required training under the Texas Local Government Code Section 502.101 governing Type A and Type B EDC's at a registration cost of \$200/per person and request City Administrator coordinate attendee list and payment – Ronnie Richards

- Training is from 8 am – 4 pm, November 17 at a Hobby Airport Hotel
- Training funds already available in the budget
- Brad to take lead in soliciting attendees.

15) Adjourn 8:05 PM

Oct 18, 2023

Date Approved _____

Jonny Boultinghouse – President

Jonny Boultinghouse
Jonny Boultinghouse (Oct 18, 2023 09:53 CDT)

Attest:

Mark Atherton – Secretary

Mark Atherton
Mark Atherton (Oct 18, 2023 10:59 CDT)











EDC Min 09.12.23

Final Audit Report

2023-10-18

Created:	2023-10-17
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-  Document created by Christy Stroup (cstroup@clearlakeshores-tx.gov)
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-  Signer boultinghouse.clsedc@gmail.com entered name at signing as Jonny Boultinghouse
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-  Document e-signed by Mark Atherton (marka.edc@outlook.com)
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