

City of Clear Lake Shores

1006 South Shore Drive Clear Lake Shores, Texas 77565

Phone: 281-334-2799 Fax: 281-334-2866

www.clearlakeshores-tx.gov

NEW POOL CONSTRUCTION PERMIT CHECK LIST

- **Some documents listed below may be required for Remodel and Alteration**

_____ Permit Application

_____ Property survey stamped by a registered professional land surveyor. See Additional Requirement Sheet.

_____ A Plot/Site plan drawn to scale showing Lot lines and dimensions, all required yards and building setbacks, & Building lines showing footprint of proposed pool with dimensions and in relation to home.

_____ A stamped engineered drainage plan drawn to scale showing finish floor elevations, spot elevations, direction of water flow, bulkheads, etc... See Additional Requirement Sheet.

_____ Greenspace calculation sheet.

_____ Detailed pool design with location of pool equipment and designed to current building codes.

ALL DOCUMENTS ARE REQUIRED BEFORE A NEW CONSTRUCTION PERMIT IS REVIEWED AND ISSUED

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NEW POOL CONSTRUCTION ADDITIONAL REQUIREMENTS FOR PROPERTY SURVEY AND ENGINEERED DRAINAGE PLAN.

NEW SURVEY REQUIREMENTS FOR NEW CONSTRUCTION

1. Property survey requires a seven-foot topographic grid on impacted area and along the property lines including five feet in adjacent properties. Adjacent structures are exempted.

NEW POOL REQUIREMENTS FOR NEW CONSTRUCTION

1. NO change in elevation within two feet of the impacted area.
 2. NO slope greater than 4 to 1 slope within five feet of the property lines.
 3. NO Bulkheads or Retaining walls within five feet of the property line.
 4. All Drainage plans will be reviewed by the City Engineer.
1. The Applicant's Drainage Design Engineer will perform a final inspection of the installed drainage system and submit a letter prior to the Certificate of Occupancy confirming construction, design, and conforming to city code. The letter to be retained by the city.

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